FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the City of Cottage Grove Floodplain Development code (14.3.7.200) and with all other applicable local, State and Federal regulations. This application does not create liability on the part of the City of Cottage Grove or any officer or employee thereof for any flood damage that results from reliance on this application or administrative decision made lawfully hereunder.

Owner: __________________________ Applicant: ___________________________
Address: _________________________ Address: ___________________________
Phone: ___________________________ Phone: ___________________________
Email: ___________________________ Email: ___________________________

Note: If you are an agent you must have owner’s consent and signature.

Project Location

Address of Property: ____________________________
Map & Tax Lot of Property: ____________________________
(To avoid delay in processing the application, please provide enough information to easily identify the project location. A sketch attached to this application showing the project location may be helpful.)

Proposed Description of Work (check all applicable boxes):

A. Structural Development

<table>
<thead>
<tr>
<th>Activity</th>
<th>Structure Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ New Structure</td>
<td>☐ Residential (1-4 dwellings)</td>
</tr>
<tr>
<td>☐ Addition</td>
<td>☐ Residential (more than 4 dwellings)</td>
</tr>
<tr>
<td>☐ Alteration</td>
<td>☐ Non-residential (Floodproofing)</td>
</tr>
<tr>
<td></td>
<td>☐ Yes ☐ No</td>
</tr>
<tr>
<td>☐ Relocation</td>
<td>☐ Combined Use (Residential &amp; Commercial)</td>
</tr>
<tr>
<td>☐ Demolition</td>
<td>☐ Manufactured Home</td>
</tr>
<tr>
<td></td>
<td>Manufactured Home Park? ☐ Yes ☐ No</td>
</tr>
<tr>
<td>☐ Replacement</td>
<td></td>
</tr>
</tbody>
</table>

B. Other Development Activities

☐ Clearing ☐ Fill ☐ Mining ☐ Drilling ☐ Grading ☐ Utilities
☐ Excavation (Except for Structural Development Checked Above)

400 MAIN STREET
COTTAGE GROVE, OR 97424
☐ Watercourse Alteration (Including Dredging and Channel Modification)  
☐ Drainage Improvements (Including Culvert Work)  
☐ Road, Street or Bridge Construction  
☐ Subdivision (3 or more lots, New or Expansion)  
☐ Individual Water or Sewer System  
☐ Other (Please Specify)  

__________________________________________________________________  
__________________________________________________________________  
__________________________________________________________________

C. Is the proposed development in a Special Flood Hazard Area (Zones A, AE, A1-A30, AH, or AO)?  ☐ Yes ☐ No

D. Per the floodplain map, what is the zone and panel number of the area of the proposed development?  Zone_______________  Panel # ________________

E. Are other Federal, State or local permits obtained?  ☐ Yes ☐ No  
If yes, what type:  _____________________________________________  
________________________________________________________________

F. Are other Federal, State or local permits applied for?  ☐ Yes ☐ No  
If yes, what type:  _____________________________________________  
________________________________________________________________

G. Is the proposed development in an identified floodway?  ☐ Yes ☐ No  
If yes, is a “No Rise Certification” with supporting data attached?  ☐ Yes ☐ No

H. Does the proposed development alter or relocate a watercourse?  ☐ Yes ☐ No  
If yes, to what extent? (Provide description and map on separate page.)

**REQUIRED INFORMATION TO BE SUBMITTED:** A site plan, drawn to scale showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, proposed development and delineated floodplain/floodway shall be submitted.

**ADDITIONAL INFORMATION REQUIRED (COMPLETE ALL THAT APPLY)**

A. Complete for New Structures and Building Sites:

1. Base Flood Elevation at this site: ________________ feet NGVD.
2. Required lowest floor elevation (including basement): ___________ feet NGVD.
3. Elevation to which all attendant utilities, including all heating and electrical equipment will be protected from flood damage: ___________ feet NGVD.
4. Are there any fully enclosed areas below the lowest floor?  ☐ Yes ☐ No
5. If yes, number & size of openings provided: ___________
   NOTE: minimum of 2 openings having a total net area of not less than 1
   square inch for every square feet of enclosed area located 1 foot above grade
   area required.

B. Complete for Alterations, Additions, or Improvements to Existing
   Structures:
   1. What is the estimated market value of the existing structure? $___________
   2. What is the cost of the proposed construction? $______________.
      NOTE: If the cost of the proposed construction equals or exceeds 50 percent
      of the market value of the structure, then the substantial improvement
      provisions shall apply.
   3. Are there any fully enclosed areas below the lowest floor?   □ Yes   □ No
   4. If yes, number & size of openings provided: ___________
      Note: minimum of 2 openings having a total net area of not less than 1 square
      inch for every square feet of enclosed area located 1 foot above grade area
      required.

C. Complete for Non-Residential Floodproofed Construction:
   1. Type of floodproofing method: ______________________________
   2. The required floodproofing elevation is:_____________________ feet
      NGVD.
   3. Floodproofing certification by a registered engineer attached?   □ Yes   □ No

D. Complete for Subdivisions and Master Plan Developments:
   1. Will the subdivision or other development contain 50 lots or 5 acres?
      □ Yes   □ No
      Note: Floodplain development Permits are required for all subdivisions
      which are wholly or in part within areas of special flood hazard.
   2. If yes, does the plat or proposal clearly identify base flood elevations?
      □ Yes   □ No
   3. Are the 100 year Floodplain and Floodway delineated on the site plan?
      □ Yes   □ No

E. Complete for Other Proposals not included in A-D above:
   1. For all watercourse relocations and/or landform alterations include plans
      showing the proposed relocation and/or alterations.
   2. Change in water elevation (in feet) ____________.
   3. Certification from a registered engineer that the proposed activity in a
      regulatory floodway will not result in ANY increase in the height of the
      “100 year” flood. A copy of all data and hydraulic/hydrologic calculations
      supporting this finding must be submitted.
      □ Attached   □ Not Applicable
SIGNATURE

I hereby request a Floodplain Development Permit on the above described real property, which is either owned by or under contract of sale to the applicant, and is located within the City of Cottage Grove, Oregon. I hereby acknowledge that this application is not considered filed, until all of the required information has been submitted as determined by the Community Development Director and all required fees have been paid in full.

Owner: ___________________________  Agent: ___________________________

Signature: ___________________________  ______________________________
Name (print): ___________________________  ______________________________
Date: ________________________________  ________________________________

This application is only for a Floodplain Development Permit. Building Permits and any other permits require separate applications

Office Use Only

Date Application Received: _________________________  Initials: _________
Date Application Complete: _________________________  Initials: _________
Applicant Notified of Completeness: _________________________  Initials: _________
Fee Paid: _______________  Receipt No. _____________  Initials: _________
Review Level:

☐  Staff Review Level

Other Notes: