

MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: RESOLUTION ADOPTING THE 2016-2017 BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING AD VALOREM TAXES.

DATE: June 22, 2016

Background

The City of Cottage Grove Budget Committee has met and approved the 2016-2017 Budget. A public hearing before the City Council will be held Monday, June 27th to receive additional comment. The new fiscal year begins July 1, 2016 and the City is required to adopt a budget for the new fiscal year no later than June 30th.

Recommendation

It is staff's recommendation to consider any comments received during the public hearing making any changes as deemed appropriate, and to approve the resolution adopting the 2016-2017 Budget, making appropriations, and imposing and categorizing ad valorem taxes.

Cost

No cost.


Richard Meyers, City Manager


Roberta Likens, Finance Director

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2016-2017 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATEGORIZING AD VALOREM TAXES.

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Cottage Grove hereby adopts the budget for fiscal year 2016-2017 in the sum of \$28,641,115 now on file at City Hall, 400 Main Street, Cottage Grove, Oregon.

MAKING APPROPRIATIONS

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown below are hereby appropriated as follows:

General Fund		Water Fund	
City Council	35,250	Water Distribution	943,640
City Manager	373,050	Water Production	623,380
Finance	341,302	Water Non-Departmental-	
Police Operations	2,574,025	Materials and Services	182,855
Municipal Court	79,785	Capital Outlay	1,000
Municipal Court Support Services	76,000	Debt Service	16,545
Youth Peer Court	27,042	Transfer to Water Reserve Fund	90,000
Building Maintenance	202,765	Contingency	<u>297,100</u>
Parks	133,110	Total	2,154,520
Engineering	294,435		
Broadband Services	448,335	Street Fund	
Community Development	709,869	Street Maintenance	536,955
Library	417,775	Street Sweeping	111,000
Community Center	146,450	Street Improve./Cap. Purchases	805,900
Community Promotions	118,350	Street Non-Departmental-	
Non-Departmental Department-		Materials and Services	102,715
Materials and Services	158,720	Capital Outlay	1,000
Capital Outlay	1,000	Debt Service	49,530
Debt Service	184,260	Transfer to Bicycle Path Fund	19,300
Transfer to Police		Contingency	<u>186,310</u>
Communications Fund	561,355	Total	1,812,710
Transfer to Building Inspection			
Program Fund	25,000	Assessment Fund	
Transfer to General Reserve	115,650	Materials & Services	195,760
Contingency	<u>346,927</u>	Capital Outlay	<u>1,028,525</u>
Total	7,370,455	Total	1,224,285

Police Communications Fund

Support Services	433,039
911 Services	260,817
Debt Service	<u>11,790</u>
Total	705,646

Industrial Park Operations Fund

Materials & Services	1,840
Debt Service	93,075
Contingency	<u>33,785</u>
Total	128,700

Storm Drain Utility Fund

Personnel Services	188,390
Materials & Services	85,720
Capital Outlay	1,000
Debt Service	2,720
Transfer to Storm Drain Reserve	80,000
Contingency	<u>51,700</u>
Total	409,530

Bicycle and Footpath Fund

Materials & Services	36,215
Capital Outlay	79,000
Debt Service	19,300
Transfer to General Fund	9,000
Contingency	<u>28,830</u>
Total	172,345

Building Inspection Program Fund

Personnel Services	48,580
Materials & Services	270,500
Debt Service	<u>1,490</u>
Total	340,000

Wastewater Fund

Wastewater Collection	347,290
Wastewater Treatment Plant	753,100
Middlefield Golf Course	464,320
Wastewater Non-Departmental –	
Materials and Services	178,720
Capital Outlay	1,000
Debt Service	102,515
Contingency	<u>200,905</u>
Total	2,047,850

Special Trusts Fund

Materials & Services	36,772
Capital Outlay	<u>41,122</u>
Total	77,894

Housing Rehabilitation Loan Fund

Materials & Services	<u>10,100</u>
Total	10,100

General Reserve Fund

Materials & Services	6,000
Capital Outlay	<u>117,250</u>
Total	123,250

Water Reserve Fund

Materials & Services	324,570
Capital Outlay	1,056,500
Debt Service	793,385
Contingency	<u>933,025</u>
Total	3,107,480

Wastewater Reserve Fund

Materials & Services	442,210
Capital Outlay	2,735,500
Debt Service	900,580
Contingency	<u>716,010</u>
Total	4,794,300

Storm Drain Reserve Fund

Materials & Services	378,000
Capital Outlay	734,800
Debt Service	147,905
Contingency	<u>336,800</u>
Total	1,597,505

Narcotics Forfeiture Fund

Personnel Services	16,025
Materials & Services	45,000
Capital Outlay	100,000
Debt Service	1,560
Contingency	<u>13,295</u>
Total	175,880

Water Systems Development Fund

Materials & Services	75
Capital Outlay	<u>415,645</u>
Total	415,720

Street Systems Development Fund

Materials & Services	77,840
Capital Outlay	<u>763,015</u>
Total	840,855

Wastewater Systems Development Fund

Materials & Services	15,700
Capital Outlay	<u>66,470</u>
Total	82,170

Storm Drain Systems Development Fund

Materials & Services	32,785
Capital Outlay	<u>273,165</u>
Total	305,950

Parks Systems Development Fund

Materials & Services	15
Capital Outlay	<u>171,205</u>
Total	171,220

Total Appropriations **28,068,365**

Non-appropriated Budget Requirements

General Fund	566,250
Street Fund – Non Departmental	3,500
Special Trusts Fund	<u>3,000</u>
Total	572,750

Total Requirements **28,641,115**

IMPOSING THE TAX

BE IT FURTHER RESOLVED that the City Council for the City of Cottage Grove hereby imposes the taxes provided for in the adopted budget at the rate of \$7.2087 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2016-2017 upon the assessed value of all taxable property within the City as follows:

CATEGORIZING THE TAX

General Government Limitation	Excluded from Limitation
Permanent Rate Tax	
Local Option Tax	
Debt Service Fund	\$ 0
	\$ 0

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 27th DAY OF JUNE, 2016.

Thomas C. Munroe, Mayor
Dated: _____

ATTEST:

Richard Meyers, City Manager
Dated: _____