

COTTAGE GROVE CITY COUNCIL
REGULAR MEETING MINUTES
May 23, 2016

CALL TO ORDER

Mayor Thomas Munroe called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL

City Recorder Trudy Borrevik called the roll. The following were

PRESENT: Mayor Thomas Munroe, City Councilors Kenneth Michael Roberts, Jeff Gowing, Garland Burback, Amy Slay and Mike Fleck

ABSENT: Councilor Jeff Gowing

YOUTH

REPRESENTATIVE: Fernando Soto-Cruz

STAFF PRESENT: City Manager Richard Meyers, Finance Director Bert Olsen, Public Works Director Jan Wellman, Community Development Director Howard Schesser, Community Services Director Pete Barrell, and Interim Police Chief Scott Shepherd

CITY ATTORNEY: Carrie Connelly

OTHERS PRESENT: Cameron Reiten, KNND Radio; Jon Stinnett, The Sentinel

ITEMS TO BE ADDED TO THE AGENDA

None

PROCLAMATION

Mayor Munroe read the Volunteers in Medicine Proclamation and presented it to Scott Palmer, Development Director who said a few words about Volunteers in Medicine.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Mickey Pattingale, 1029 E. Main Street, Cottage Grove, asked Council to consider creating buffer zones around the City parks.

Jane Rapier, 1031 E. Washington, Cottage Grove, was going to speak on the marijuana processing application on 10th Street, however Mayor Munroe said because the issue could come back to Council on appeal, she wouldn't be able to comment on anything to do with that issue.

Merlyn Adams, 1239 E. Adams, Cottage Grove, said because it was an open comment period, she felt that people should be able to open comment whatever they wanted to say. She said the City Council could disregard what they said, but open comment was freedom of speech.

Travis Palmer, 201 Pond Turtle Way, Cottage Grove, said if anyone was unclear, the buffer zone that was being discussed referred to marijuana businesses or related industries.

Kyle Miranda, 716 S. 8th Street, Cottage Grove, said he agreed with Mr. Pattingale about the need for buffer zones around the City parks. He said everything was being done to make the schools safer for children but what about the other areas where children were present. He said all the parks made the City great. He said we needed to protect the children.

Sherry Adams, 1239 E. Adams, Cottage Grove, said the legislature let the citizens down by creating protection around the schools but left the parks wide open. She said many people in town felt there needed to be a buffer zone around the parks even if it were just a block. She said it wasn't a moral judgment on marijuana. She said she voted for the law and used medical marijuana but said it didn't need to be shoved in the faces of children everywhere they turned. She commented that the City Manager had said marijuana dispensaries could go wherever they wanted and do whatever they wanted. She said the Council was in charge of the town and could make new codes and preserve the area around the parks for the children. She said Council needed to get on top of things by creating new zoning codes around parks. She said Cottage Grove was a family place and a safe place to raise kids. She said Council could control where the marijuana businesses were located.

Mayor Munroe commented on Ms. Adams statement about the City Manager's comments and said he had never heard the City Manager say anything about dispensaries going anywhere they wanted. He said there were City and State codes that the City was required to go by and they couldn't go beyond it.

The Council recessed at 7:10 and went into a joint meeting of the City Council and Cottage Grove Local Contract Review Board.

Mayor Munroe called the meeting to order of the Cottage Grove City Council and Cottage Grove Local Contract Review Board.

PUBLIC HEARING

Joint Public Hearing – Adoption of Public Contracting Rules

City Manager, Richard Meyers, said the City Council would be acting as Councilors and as Board Members of the Local Contract Review Board. He said after the public hearing the Council would adopt a resolution that created the new rules in place for the Contract Review Board as well as the

City Council.

City Attorney, Carrie Connelly, said the Attorney General’s Rules automatically applied to the City and in order to opt out of the AG rules and adopt the City’s own rules which were modified for the City’s particular use, the Council had to hold the public hearing and adopt the resolution.

Richard said the City’s current rules were from 2005. He said the City Council had an ordinance on the regular agenda that repealed the existing rules.

Mayor Munroe opened the public hearing.

No one appeared to speak.

Mayor Munroe closed the public hearing.

RESOLUTIONS AND ORDINANCES

- (a) Joint Resolution of the City Council and Local Contract Review Board to Opt Out of the Attorney General’s Model Public Contracting Rules and Amending Public Contracting Rules for the City of Cottage Grove

IT WAS MOVED BY COUNCILOR BOONE AND SECONDED BY COUNCILOR BURBACK THAT RESOLUTION NO. 1903 BE ADOPTED.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Boone	Councilor Gowing	Councilor Burback	Councilor Slay	Councilor Fleck	Mayor Munroe
AYES	X	X		X	X	X	X
NAYS							
ABSTAIN							

Mayor Munroe adjourned the joint City Council and Local Review Board at 7:18 pm.

Mayor Munroe reconvened the regular City Council meeting at 7:19 pm.

PUBLIC HEARINGS

None

CONSENT AGENDA

- (a) Approve Liquor License Renewals
- (b) Approve Minutes of April 25, 2016 Regular City Council Meeting
- (c) Approve Minutes of May 9, 2016 Council Work Session

- (d) Approve Minutes of May 9, 2016 Regular City Council Meeting
- (e) Approval of 32 Square Foot Public Access Easement at the Northeast Corner of the Fire Department Property Related to Riverwalk Village Development

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR BOONE TO APPROVE THE CONSENT AGENDA.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Boone	Councilor Gowing	Councilor Burback	Councilor Slay	Councilor Fleck	Mayor Munroe
AYES	X	X		X	X	X	X
NAYS							
ABSTAIN							

RESOLUTIONS AND ORDINANCES

- (a) An Ordinance Allowing for Adoption of Public Contracting Rules by Resolution; and Repealing Cottage Grove Municipal Code 2.12, Contract Review Board

City Manager, Richard Meyers, said the Ordinance would repeal the existing public contract purchasing rules and allow the new public contract purchasing rules to be adopted by Resolution which had been done in the joint meeting. He said the Ordinance had been available for more than a week so it could be adopted in one meeting with a unanimous vote.

IT WAS MOVED BY COUNCILOR BOONE AND SECONDED BY COUNCILOR BURBACK THAT ORDINANCE NO. 3062 BE ADOPTED.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Boone	Councilor Gowing	Councilor Burback	Councilor Slay	Councilor Fleck	Mayor Munroe
AYES	X	X		X	X	X	X
NAYS							
ABSTAIN							

Ordinance No. 3062 was passed unanimously and therefore adopted.

- (b) Resolution Calling an Election to Refer to the Voters a Three Percent Tax on Retail Sales of Recreational Marijuana and Adopting a Ballot Title and Explanatory Statement

City Manager, Richard Meyers, said the Resolution would put a measure on the November 8, 2016 General Election Ballot that would allow the voters of Cottage Grove to decide whether to have a

three percent tax on the sale of recreational marijuana items. He said Cottage Grove wouldn't be the only city to put it on the ballot and the only time it could be placed on the ballot under State law was at a General Election. He said once it was placed on the ballot, City Staff couldn't advocate for or against it but City Council could speak about whatever they wished.

Councilor Boone said he believed there were errors in the Ordinance and that it didn't exempt medical marijuana purchases from the tax and explained.

City Attorney, Carrie Connelly, said State law didn't allow cities to tax medical marijuana, only recreational marijuana.

Councilor Boone referred to the ordinance and the definition of a "marijuana retailer" and said while ORS 475B.110 covered recreational licensees, nowhere in the ordinance did it exempt sales made by someone who was also a medical dispensary licensee.

Mayor Munroe commented that the Oregon Health Authority (OHA) oversaw the medical marijuana and the Oregon Liquor Control Commission (OLCC) oversaw the recreational marijuana.

Councilor Boone said that was correct but a dispensary could sell both medical and recreational marijuana. He said once a business was licensed under the OLCC, they fell under the definition of marijuana retailer because they were licensed under ORS 475B.110 and he said that dropped them into the category of people who had to collect the tax.

Councilor Slay referred to the third whereas paragraph in the resolution which stated the Council desired to impose a 3% tax on the sale of recreational marijuana items.

Councilor Boone said whereas paragraphs were explanatory only and not the law.

Councilor Burbach asked how hard it would be to change the wording.

Carrie said the City was preempted from imposing a tax on medical marijuana so even if the language were too broad, she couldn't say whether it was or wasn't, the law prohibited the city from collecting a 3% medical marijuana tax.

Richard said ORS 475B 1 through 399 related to recreational marijuana use only. He said 475B 400 and on, related to medical marijuana use.

Discussion was held on ORS 475B 1 through 399 and 475B 400 and up and what was covered as far as recreational and medical marijuana use.

Councilor Boone asked the Carrie for her legal opinion on ORS 475B.015 and if it only referred to recreational marijuana.

Carrie said her opinion was yes, that it only covered recreational marijuana. She thought 475B.110 was more telling but both were limited to recreational retailers solely licensed by OLCC.

Councilor Boone said he was against the tax and thought it would be unfair to the businesses in Cottage Grove if Eugene, Springfield and other Lane County cities didn't put the tax on the November ballot. He said there was no nexus to charge the tax and there were a lot of things sold in Cottage Grove that weren't necessities, so maybe the City should charge all of them as well.

Mayor Munroe said alcohol and tobacco were taxed by the State and the City had a gas tax. He said the State was taxing recreational marijuana but the City should also receive a fair share.

Councilor Boone said the City would receive a percentage of the tax collected by the State and didn't see the need for an additional 3% tax.

IT WAS MOVED BY COUNCILOR BURBACK AND SECONDED BY COUNCILOR SLAY THAT RESOLUTION NO. 1904 BE ADOPTED.

Darby Valley, 206 S. 13th Street, Cottage Grove, said his family owned a majority interest in Apothecaria Dispensary and they had no objection to a 3% tax. He said the average sale for a retail transaction was around \$45 and the 3% tax on that would be \$1.20. He said people couldn't get to Eugene and back for \$1.20 so he didn't think that would be an issue. He thought the tax raised wouldn't be significant to apply to citizen's water bills, and that the Council should retain the flexibility of how the funds should be allocated.

Merlyn Adams, 1239 Adams, Cottage Grove, said marijuana was a luxury item, it wasn't a necessity, and she thought a 3% tax was appropriate especially if it could help pay for needed City services.

Travis Palmer, 201 Pond Turtle Way, Cottage Grove, applauded Councilor Boone's sentiment for no tax increase, but respectfully disagreed. He thought a 3% tax was a good idea. He said he had spoken with three of the four current dispensaries in the City and none of them were opposed to the tax. He said they felt it wasn't burdensome to their businesses and was a way they could directly contribute through their business being successful back to the community of Cottage Grove. He thought we would be foolish as a community to pass up the opportunity.

Mayor Munroe said both Springfield and Veneta were looking into putting the 3% tax on the November ballot.

Mickey Pattingale, 1029 E. Main Street, Cottage Grove, agreed that the 3% should go before the voters.

Stacy DeHart, 704 Birch, Cottage Grove, said she wasn't opposed necessarily to a 3% tax on businesses or recreational marijuana, but was opposed to a 3% tax on a specific business. She said if the 3% tax weren't applied across the board to all businesses, then it was an unfair tax. She said if it did pass in November, she thought the citizens should have a say on where the money was used.

Karen Munsell, P. O. Box 174, Cottage Grove, said she wasn't sure how she felt about the 3% recreational marijuana tax but was in favor of putting it on the November ballot for the citizens to decide.

Jeremy Hatton, 76876 Ridge Drive, Cottage Grove, said he would be opposed to the tax. He said it would penalize those who used marijuana to support other items that wouldn't be affected by the use of marijuana. He said he disagreed with it fundamentally and said it would be taxing a small portion of the population. He said it was already taxed by the State which the City would receive a percentage of. He said he was a disabled veteran and used medical marijuana. He said he paid \$200 a year to the State for his medical marijuana card and another \$150-\$200 for a doctor to recommend that he be issued the card. He said there were a lot of people who couldn't afford to pay those fees for a medical marijuana card so they used recreational marijuana instead. He said adding a 3% tax on recreational marijuana was adding money to people's medicine which was fundamentally wrong.

Sherry Adams, 1239 Adams, Cottage Grove, said statistically recreational marijuana was going to require a lot more work by the Police and she thought the money raised from the tax should go into the General Fund for the Police Department. She mentioned that the City Manager didn't want the money raised from the tax to go the Police Department, he wanted it for the General Fund instead.

Henry Lancaster, 425 N. 9th, Cottage Grove, said if the other Lane County cities were going to put the tax on the ballot it might help the businesses in Cottage Grove by not having it here. He thought the citizens should also vote on what to use the money for because it would have additional burden on the Police Department.

Councilor Fleck said he originally was going to propose to use the tax towards water and wastewater bills because it was where the biggest deficits were, however the amount the City would receive was small compared to the work that needed to be done. He said he had concerns around creating a tax that other Lane County cities weren't proposing and originally was going to vote against the resolution. He thought Councilor Boone's comments about a nexus were appropriate. He said the General Fund was where police services were allocated and he thought that was an appropriate place for the 3% tax. He said he didn't hear any of the local dispensary businesses speak in opposition to the tax which said to him that they weren't objecting to the tax. Therefore he was going to support the resolution.

Councilor Boone commented about Colorado and other places where recreational marijuana was legal and said the data was very clear that crime had gone down. He said we should see reduced police costs associated with marijuana specifically.

Councilor Slay said the resolution wasn't about whether or not to pass the tax, it was about whether or not the citizens of Cottage Grove had the right to vote on it and she felt they did.

Mayor Munroe said it bothered him that edible marijuana items would become legal on June 1st and stories he had heard from Colorado about children getting ahold of it and dying.

Councilor Boone said there had been zero deaths caused by an overdose of marijuana and explained.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Boone	Councilor Gowing	Councilor Burback	Councilor Slay	Councilor Fleck	Mayor Munroe
AYES	X			X	X	X	X
NAYS		X					
ABSTAIN							

BUSINESS FROM THE CITY COUNCIL

(a) Audit Committee Meeting/Audit Acceptance

Finance Director, Bert Olsen, said the Audit Committee had met and reviewed the City’s Audit and was recommending approval.

IT WAS MOVED BY COUNCILOR BOONE AND SECONDED BY COUNCILOR FLECK THAT COUNCIL ACCEPT THE AUDIT AS PRESENTED.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Boone	Councilor Gowing	Councilor Burback	Councilor Slay	Councilor Fleck	Mayor Munroe
AYES	X	X		X	X	X	X
NAYS							
ABSTAIN							

(b) Urban Forestry Committee Annual Report to Council

Public Works Director, Jan Wellman, introduced Wayne Kleckner, Chair of the Urban Forestry Committee who provided an update of the committee’s last year’s activities which were outlined in the Memorandum provided to Council. He also provided a PowerPoint presentation which is attached hereto and marked Exhibit “A”.

Mayor Munroe commented about some of the trees in Bohemia Park looking diseased and not doing well.

Wayne said the past year there had been issues with drought and they lost several trees which were replaced in April.

Wayne expressed the committee's concerns about communication and not being consulted on certain tree issues in town.

Councilor Burback commented about the trees in Grants Pass and said they looked like they were narrower than the ones on Main Street downtown.

Wayne said as time moved on, there would be different choices of trees in the downtown area.

Wayne said Jan and Teresa Cowan, Community Coordinator, had worked well with the committee and kept them informed of things that were going on throughout the State.

Councilor Robert asked if there were plans for more trees in Bohemia Park.

Wayne said yes they tried to plant trees every year but it depended on the budget. He said they had both new trees and replacement trees to plant each year. He said trees got damaged and died for various reasons and needed to be replaced each year. He said the soil was also an issue due to the railroad being in that area before the park.

(c) Cottage Grove Museum Update

City Manager, Richard Meyers, introduced Becky Venice, Chair of the Cottage Grove Museum, who provided an update of what the Museum had accomplished over the last year which is attached hereto and marked Exhibit "B".

Councilor Roberts thanked Becky and the museum for the work they did for the community.

(d) Concerns from Council

Councilor Burback said he thought the buffer zone was a good idea for the Council to consider in the future.

Councilor Fleck said any changes that were made would only affect new applications.

Councilor Boone said he would be interested to see if there were any data that said buffer zones did anything useful.

Mayor Munroe asked how many of the Council saw the police blotter in The Sentinel. He commented about the criminal mischief that was going on around town. He asked Richard when the no smoking signs for the parks would be in.

Richard said they had been ordered but we hadn't received anything yet.

Mayor Munroe recognized Jane Rapier in the audience who had been recognized last year for her work around town cleaning up garbage.

Councilor Roberts said he had been in communication with Councilor Gowing who was riding his motorcycle across the United States to Washington D.C. He said students from Lincoln Middle School had written letters to Veterans and Jeff and other Veterans had been handing them out at Veteran hospitals across the country. He said regarding buffer zones, it would be great if everyone could respect everyone's space and work things out.

Youth Advisory Council representative, Fernando Soto-Cruz, updated the Council on the YAC's no smoking campaign. He said they had gone to Lincoln Middle School and talked about tobacco use and how it could affect them. He said they wrote out on paper the chemicals found in cigarettes, roughly 7,000, and the paper almost went around the entire room. They also provided rubber bracelets to the students that stood for different things. He handed out bracelets to the Council.

BUSINESS FROM CITY MANAGER

(a) Cottage Grove Airport Welcome Center Development Fees Request

City Manager, Richard Meyers, said the Cottage Grove Airport Welcome Center Project asked the Budget Committee for \$5,000 to help with the welcome center or to pay for the building and development fees which was roughly \$4,600.00. He said the Budget Committee recommended the City pay the fees.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR SLAY THAT COUNCIL APPROVE THE CITY COVERING THE COST OF DEVELOPMENT FEES FOR THE COTTAGE GROVE AIRPORT WELCOME CENTER IN THE APPROXIMATE SUM OF \$4,600.00.

Nadine Kelly from the Cottage Grove Airport Welcome Center, 74824 Conifer Court, Cottage Grove, thanked the Council for their support of the welcome center. She said by having the center at the airport, it encouraged a new avenue to show case what Cottage Grove had to offer.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Boone	Councilor Gowing	Councilor Burback	Councilor Slay	Councilor Fleck	Mayor Munroe
AYES	X	X		X	X	X	X
NAYS							
ABSTAIN							

(b) Report from City Manager

City Manager, Richard Meyers, said on June 14th, the American Legion was having a flag burning ceremony at 4:00 pm. He said anyone who had a flag that they would like burned, could bring it to City Hall or take it to the ceremony.

Richard said the positions for Mayor, Councilor Ward 2 and 4 and Councilor at Large were up for election this year. He said packets would be available after June 1st.

Richard said the YAC did a spectacular job with their presentation at the middle school. He said the students were actively involved and kids were still wearing their bracelets.

Richard commented about the police being called to his house while he was out of town last week. He said the neighbors had seen several teenagers in his yard and on the front porch and called the police. He said it was friends of his daughter who were taking care of the yard and plants while they were gone.

BUSINESS FROM CITY ATTORNEY

(a) Report from the City Attorney

City Attorney, Carrie Connelly, said she heard from one Councilor an interest in hearing some options that might be available for the Council to consider with regards to changing zoning or adding buffers to the land use legislation. She didn't hear a consensus or direction. She said she knew Council had previously considered whether or not they wanted to think about things that could be done in addition to State Law regarding marijuana and the Council had directed staff that they didn't want to do anything at that time. She asked if they were changing and now wanted to consider it.

Mayor Munroe said when Council talked about it before, they were told there were limits they couldn't go beyond.

Carrie said she didn't remember exactly when it was. She said there were the medical marijuana and some additional zoning limitations that could have been considered at that time. She asked Council if they would like those options and any additional options to come back to Council in the form of a Memorandum for the Council to talk about and make a decision.

It was consensus of Council to have information and options brought back to them at a future meeting to consider.

Carrie talked about contracting rules. She said Council had thirty days before they went into effect. She said they had set the kind of purchasing procedures that needed to occur for different monetary levels but the new rules allocated all spending authority to the City Manager. She said they needed to know what level of contract they wanted to have come back to Council for approval. She said the current level was \$50,000. She said to match formal bids; it was \$100,000 for some types of contracts and \$150,000 for others. She didn't know if they wanted to match that for spending authority.

Consensus of Council was to set the spending authority at the same level as the formal bid process.

ADJOURNMENT

There being no further business, Mayor Munroe adjourned the regular meeting of the City Council at 8:50 p.m.

The next regular City Council Meeting will be held June 13, 2016 at 7:00 p.m. in the Council Chambers at City Hall.

Trudy Borrevik, City Recorder

Thomas C. Munroe, Mayor

REPORT TO COTTAGE GROVE CITY COUNCIL ON ACCOMPLISHMENTS FOR 2015-16
FROM COTTAGE GROVE URBAN FORESTRY ADVISORY COMMITTEE

The past year has been very active and visible for the Cottage Grove Urban Forestry Committee.

The following activities were accomplished:

- The committee continues to be filled by seven members that meet regularly to plan the reports and plan the activities.
- April 11, 2015 was a tree planting in parking lot area of Bohemia Park. These were replacement trees for damaged and/or vandalized trees.
- September 9, 2015 we hosted a Brown Bag lunch seminar "The Cost of Not Maintaining Your City's Trees" offered through The Oregon Department of Forestry's Urban and Forestry Assistance Program presented by Forester Kristin Ramstad. Cottage Grove was one of nine communities to offer this seminar. The Urban Forestry Advisory Committee extended the invitation to our neighboring communities.
- December 1, 2015 was a tree planting on the west side of Bohemia Park. Eighteen trees were planted to replace dead trees and to create a future barrier near the railroad tracks.
- Fall of 2015 the Urban Forestry Committee conducted an evaluation of the downtown trees. A report was submitted with recommendations to Cottage Grove City Planner, Amanda Ferguson for Main Street Refinement Plan.
- Spring, 2015 a stringer of red alder trees were planted along the railroad in Trailhead Park for future shading.
- April 22, 2016 (Earth Day) was a tree planting on the south side of Bohemia Park to replace dead trees with native white oak.
- April 23, 2016 at Coiner Park the Urban Forest Advisory Committee co-sponsored, with the Presbyterian Church Earth Social Justice Committee and the Coast Fork Watershed Council, an Earth Day Celebration. Nearly sixty various vendors participated in this event despite the dreary weather day. A busy day of steady citizen participation was evident. This event took an enormous amount of time and effort but the reviews and critiques have

indicated that the community would like to continue this as an annual happening.

- Earth Day Urban Forestry Committee hosted a booth. Committee members answered questions, gave out information on tree planting, and shared the importance of trees.
- June, 2016 - Jim Brownson and Jan Wellman will attend the "Maintaining Magnificence: Tree Preservation in Urban Areas" seminar at the World Forestry Center in Portland.
- Received the Tree City USA Award for the 22nd year.
- Received Tree City USA Growth Award for the first time. This award is presented by the Arbor Day Foundation to recognize higher levels of tree care by participating Tree City USA communities. The award highlights innovative programs and projects and increases commitment of resources for urban forestry.
- Currently reviewing approved street tree list from the City of Eugene to compare with our list. The plan is to make needed changes and then submit to council for approval in the future.

We believe our organizational position with the city is to converse and coordinate closely with Jan Wellman, Public Works Director and Teresa Cowan, Community Coordinator. They have both been valuable assets for our committee.

A closing comment we would like to mention as a communication concern is how we are in fact utilized as an "Advisory Committee". There seems to be situations that come up in regard to City trees where we have no knowledge until the acts are completed or near completion. One example is how and when downtown trees are managed. If we are truly an "Advisory Committee", we feel we should be informed and given an opportunity to discuss with the appropriate City staff when requests are made in regard to management of the trees. We may be able to make recommendations that others might not think about.

We realize we are not the decision makers but we also believe our input might help come up with different and creative solutions for trees within our community.

Trees clean air and water, slow climate change, ease poverty and hunger, prevent species loss, and feed the human soul. All we need to do is plant and care for them. Let's work together to make it happen here in Cottage Grove and around the world.

Thank you for this time so we could share our accomplishments. We invite any feedback and

suggestions you may have so we can continue to educate and promote the value and importance of trees.

Report to Cottage Grove City Council
from **Urban Forestry Advisory Committee**

Highlights from some of our accomplishments

Presented: May 23, 2016

December tree planting along railroad tracks:
17 people helped in the pouring rain!
Great effort by the Public Works staff!







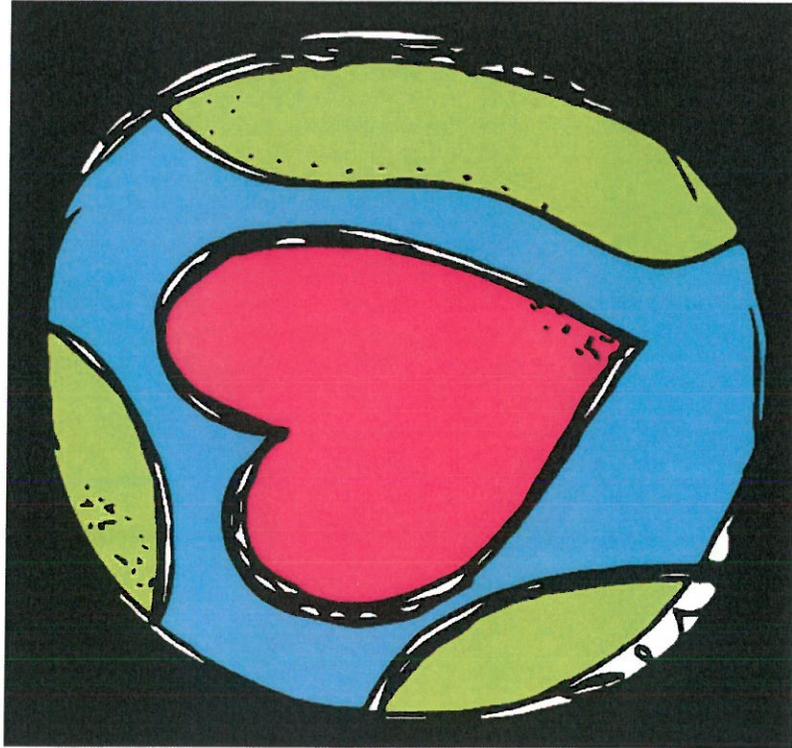


Planting Oregon Oaks for Bohemia Park



Placing Another Right Tree in the Right Location





COINER PARK

APRIL 23

10 TO 4

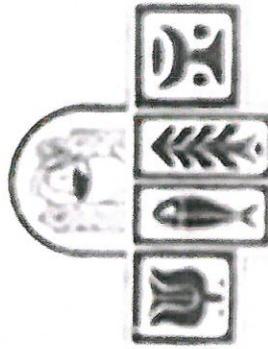
FREE

FAMILY FUN

FUN

EARTH DAY CELEBRATION

Earth Day Sponsors



First Presbyterian Church
Earth and Social Justice
Committee









Your City's Trees



2015 Brown Bag Seminar presented by
the Oregon Department of Forestry's
Urban and Community Forestry
Assistance Program.

Topics Covered

- An overview of the current research on determining the costs of delayed tree maintenance and establishment
- A conceptual framework for understanding and planning tree maintenance activities
- Changing Bad Habits to Good Habits – easy ways to change your city's approach to tree management

Information You Need to Know

<https://sdda.sd.gov/legacydocs/Forestry/publications/PDF/Trees-In-Small-City.pdf>

Trees in Small City Business Districts:

Comparing Resident and Visitor Response HUMAN DIMENSIONS OF THE URBAN FOREST FACT SHEET #16 Do people prefer to shop in places having tree-lined streets? Scientific studies about trees and business districts answer this question with a resounding “yes!” One study focused on smaller cities (10-20,000 population). Fourteen cities with downtown business districts were selected throughout the United States. Surveys were sent to residents, the most likely shoppers in the districts. Surveys were also sent to potential visitors in nearby larger cities (100,000 population or more). Both groups favored trees in retail streetscapes. The urban forest is an important amenity that provides curb appeal, and attracts visitors and shoppers to downtown business districts.

Retail & Tree Management

Consumers enjoy having trees in shopping districts, and are willing to spend more where trees are present! Small trees provide some amenities, but are less preferred. Small street trees are being selected for planting in many cities, due to sign visibility and maintenance issues. But the mature canopy of small trees directly screens shop windows and signs. **Larger trees can be pruned to enhance visibility, and are more preferred by the people whose purchases support merchants.**

Research Funding:

USDA Forest Service on recommendation of National Urban and Community Forestry Advisory Council

For more information, contact... PROJECT DIRECTOR: Kathleen L. Wolf, Ph.D.;
College of Forest Resources, University of Washington
PHONE: (206) 616-5758, E-MAIL: kwolf@u.washington.edu
WEB SITE: www.cfr.washington.edu/research.envmind





Trees in Small City Business Districts: Comparing Resident and Visitor Response

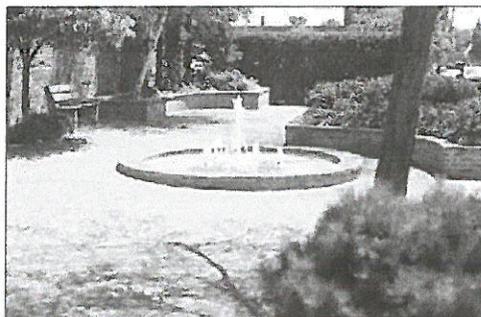
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Public Preferences

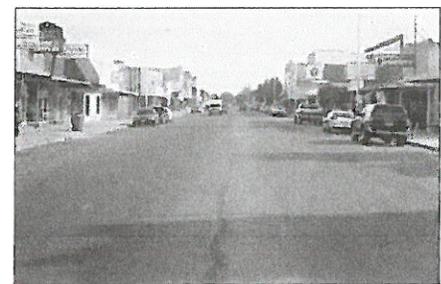
Preference surveys are used to assess public values for various landscapes. In this study people rated 30 scenes using the scale of 1=not at all to 5=like very much. Ratings are not just aesthetic reactions; they reflect a person’s complex understandings and assumptions about a place. Judgments of high visual quality are often linked to behavior. Preference ratings provide information for planning and managing more shopper-friendly places.



Highest Rated Street Scene
3.85



Overall Highest Rated Scene
4.23

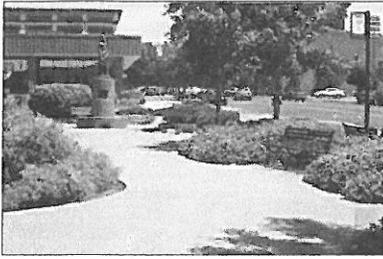


Lowest Rated Scene
1.51

LOW AND HIGH RATINGS – Image ratings were averaged. Scenes with the lowest and highest mean ratings differ quite a bit. Pedestrian-oriented pocket parks were most highly rated. These small landscaped spaces provide a quiet moment while in the city. When comparing street scenes, higher preference was expressed for trees that are large and enclose the street. There is a full two point difference between streets with and without trees. Archi-

itecture and parking are similar for all images, so probably have little affect on the ratings.

Consistent with other landscape research, the presence of trees enhances public preferences. In this study people enjoy having trees in small parks within business districts, and in the overall street environment.



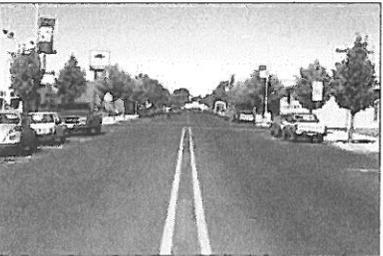
**Category 1:
Pocket Parks**
overall mean: 3.72
resident: 3.76
visitor: 3.69



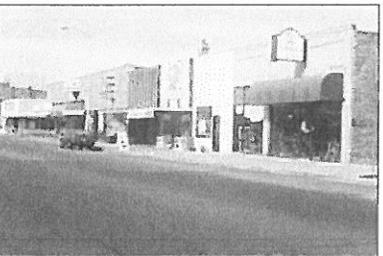
**Category 2:
Full Street Canopy**
overall mean: 3.63
resident: 3.58
visitor: 3.66



**Category 3:
Enclosed Sidewalk**
overall mean: 3.32
resident: 3.28
visitor: 3.33



**Category 4:
Intermittent Trees**
overall mean: 2.78
resident: 2.96
visitor: 2.61
(significantly different)



**Category 5:
No Trees**
overall mean: 1.65
resident: 1.69
visitor: 1.60

Public preferences for business districts increase with the presence of more and larger trees!

The same results are found in studies of both small and big city business districts.

Visual Categories

Statistics can be used to extract image categories based on ratings patterns. Five visual categories were identified. Mean (or average) ratings and standard deviations were calculated for each, and t-Tests were used for comparisons ($p < .01$). Here are the results.

CATEGORY PREFERENCES – The most highly preferred category was *Pocket Parks*. A person has views of surrounding buildings and streets while in these tiny parks, but is removed from the busyness of the street and sidewalk. Small green spaces provide moments of rest that allow the district user to regroup and then continue with his or her visit in the district.

Looking across the categories of street scenes, ratings increase steadily with the presence of trees. Category 5, *No Trees*, is rated distinctly lower than all other categories and contains no sign of vegetation within a block of well-maintained buildings. Category 4, *Intermittent Trees*, has a higher rating though the trees are a minor visual element. Vegetation is visible, but is less prominent when compared to paving and buildings. Categories 2 and 3 are streetscapes where trees are larger and define the space at the street level. Trees provide a physical and visual separation from the street for a pedestrian.

RESIDENT AND VISITOR DIFFERENCES – Business districts that have large trees are most preferred by both small and large city residents. Differences in response for the two groups were found only on *Intermittent Trees*. Potential visitors and tourists from large cities rated these street scenes lower.

Retail & Tree Management

Consumers enjoy having trees in shopping districts, and are willing to spend more where trees are present! Small trees provide some amenities, but are less preferred. Small street trees are being selected for planting in many cities, due to sign visibility and maintenance issues. But the mature canopy of small trees directly screens shop windows and signs. Larger trees can be pruned to enhance visibility, and are more preferred by the people whose purchases support merchants.



Research Funding:
USDA Forest Service on recommendation of National Urban and Community Forestry Advisory Council



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Report to City Council from the Cottage Grove Historical Museum, May 23, 2016

The mission of CG Historical Museum is to serve as an educational resource to stimulate public interest through the collection, preservation and display of items related to local history.

Board members: President, Becky Venice, VP, David Spriggs, Secretary, Joanne Skelton, Treasurer, Ron Irvine, Board Members: Mary Jo O'Fallon, Coleen Bollinger, Katherine Wamsley, Sally Langham, Darrel Williams, Joe Griggs, Chet Turner, Duane Raley. Recently resigned and honorary members: Joe Brazie and Wilber Heath.

Lease agreement between City of Cottage Grove and Cottage Grove Historical Museum. City owns all three buildings now being used as museum and museum board and staff oversee artifacts in their care.

Last 2 years (2014-15) the city has supported the museum by doing the following:

Agreed to let museum use Veley house in Whiteman Park for our administrative office and storage after Genealogy Society left.

Repaired bathroom in Veley house.

Main building inspected by engineer for structural damage.

Repaired roof on main building and will be replacing it this year.

New sidewalk put in between main building and annex.

Electricity repaired and redone in main building.

Removed tree next to annex that was causing bug problem in annex.

City of Cottage Grove preservation grant provided \$1000 worth of acid free storage boxes.

Last 2 years (2014-15) the museum has done the following:

Hired a new museum coordinator

Have several new volunteers with needed skills

Three new board members who are also volunteers

Obtained Wi-Fi service in Veley house

Received a grant from Lane County Cultural Coalition to identify, store and display our quilt collection

Partnered with Cottage Theatre to have our quilt exhibit during the run of the play Quilters.

Changed our main exhibit 3 times each year after having the same exhibit for 26 years.

Organized several exhibits in the Cottage Grove Library for Partners in History.

Removed the mining and logging equipment from between the buildings.

Partnered with Cottage Grove Historical Society to offer Passport to History summer program for area youth.

Attended a disaster response class, received a grant from SHPO to start disaster kits and developed a disaster plan.

During holiday season the past two years hosted a Stained Glass and Candlelight event in the museum.

Had building inspected by Cottage Grove Fire Dept. and made suggested changes.

Deep cleaned the main building including the belfry, backroom and loft area.

Sent an annual appeal letter to potential contributors the last two Decembers and this month.

Had an event entitled "Honoring Vets, Remembering Grads" yesterday to open our new exhibits of graduation dresses from the past in the main building and military uniforms from several different wars in the annex.

Created textile room for proper inventorying and treatment of textile collection

Allocated funds to support identification, preservation and exhibit of collection of photos taken on the set of the filming of The General by local resident John Wilson

Accepted, in conjunction with the Historical Society, a small collection of artifacts from the filming of Animal House

Coordinating, with the Partners in History, the Oregon Digital Newspaper Project

Volunteers and staff attended the Oregon Museum Association Conference in Pendleton and the Oregon Heritage Conference in Coos Bay and Salem

Helped create and sponsor, with LCC and other Partners in History, a series of educational classes aimed at educating volunteers working in the heritage field