

## Chapter 3.3 — Parking and Loading

### Sections:

- 3.3.100 Purpose**
- 3.3.200 Applicability**
- 3.3.300 Automobile Parking Standards**
- 3.3.400 Bicycle Parking Standards**
- 3.3.500 Loading**

### **3.3.100 Purpose**

The purpose of this Chapter is to provide basic and flexible standards for development of vehicle and bicycle parking. The design of parking areas is critically important to the economic viability of some commercial areas, pedestrian and driver safety, the efficient and safe operation of adjoining streets, and community image and livability. Because vehicle parking facilities occupy large amounts of land, they must be planned and designed carefully to use the land efficiently, minimize stormwater runoff, and maintain the visual character of the community. This Chapter recognizes that each development has unique parking needs and provides a flexible approach for determining parking space requirements (i.e., “minimum” and “performance-based” standards). This Chapter also provides standards for bicycle parking because many people use bicycles for recreation, commuting, and general transportation. Children as well as adults need safe and adequate spaces to park their bicycles throughout the community.

### **3.3.200 Applicability**

All developments subject to site design review (Chapter 4.2), including development of parking facilities, shall comply with the provisions of this Chapter.

**3.3.300 Automobile Parking Standards**

**A. Applicability.** All development within the City of Cottage Grove shall comply with the provisions of this Chapter.

**B. Vehicle Parking - Minimum Standards by Use.** The number of required off-street vehicle parking spaces shall be determined in accordance with the standards in Table 3.3.300.A, or alternatively, through a separate parking demand analysis prepared by the applicant and subject to a Type II Land Use Review (or Type III review if the request is part of an application that is already subject to Type III review). Where a use is not specifically listed in this table, parking requirements are determined by finding that a use is similar to one of those listed in terms of parking needs, or by estimating parking needs individually using the demand analysis option described above. Parking that counts toward the minimum requirement is parking in garages, carports, parking lots, bays along driveways, and shared parking. There is no minimum number of off-street parking spaces required in the Central Business District (or in designated downtown historic district); however, the “maximum parking” standards of this Chapter apply.

**Table 3.3.300.A – Minimum Required Parking by Use**

| <b>Use Categories</b><br><i>(Examples of uses are in Chapter 1.4; definitions are in Chapter 1.3.)</i> | <b>Minimum Parking per Land Use</b><br><i>(fractions rounded down to the closest whole number)</i>  |
|--|---|
| <b>Residential Categories</b>  |   |
| <b>Household Living</b>  |   |
| Accessory Dwelling   | 1 space per unit  |
| Single Family Dwelling, including attached and detached dwellings and manufactured homes               | 2 spaces per dwelling unit  |
| Two and Three-Family Dwelling (duplex and triplex)   | 2 spaces per dwelling unit  |
| Multifamily  | 1 space per studio or 1-bedroom unit<br>1.5 spaces/unit per 2-bedroom unit<br>2 spaces/unit per 3-bedroom or larger unit                                      |
| Group Living, such as congregate care, and similar special needs housing                               | 0.5 space per 4 bedrooms in nursing or convalescent homes, rest homes, or assisted living<br>1 space per unit in retirement complexes for seniors 55 or older |

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| <b>Use Categories</b><br><i>(Examples of uses are in Chapter 1.4; definitions are in Chapter 1.3.)</i>          | <b>Minimum Parking per Land Use</b><br>(fractions rounded down to the closest whole number)   |
|---|---|
| <b>Commercial Categories</b>  |   |
| Drive-Up/Drive-In/Drive-Through (drive-up windows, kiosks, ATM's, similar uses/facilities), per Section 2.3.180 | 1 space for each employee per shift. See Section 2.3.180 for queuing area requirements  |
| Bed and Breakfast Inn   | 1 space per bedroom, plus 1 space for manager or proprietor   |
| Educational Services, not a school (e.g., tutoring or similar services)   | 2 space per 1,000 sq. ft. floor area  |
| Entertainment, Major Event  | per CU review (Chapter 4.4)   |
| Offices   | 2 spaces per 1,000 sq. ft. floor area   |
| Outdoor Recreation, Commercial  | per CU review (Chapter 4.4)   |
| Parking Lot (when not an accessory use)   | per CU review (Chapter 4.4)   |
| Quick Vehicle Servicing or Vehicle Repair. (See also Drive-Up/Drive-In/Drive-Through Uses)                      | 2 spaces, or per CU review (Chapter 4.4)  |
| Retail Sales and Service  | <u>General Retail</u> : 2 spaces per 1,000 sq. ft.  |
|   | <u>Restaurants and Bars</u> : 8 spaces per 1,000 sq. ft. of gross leaseable floor area  |
|   | <u>Health Clubs, Gyms, Continuous Entertainment (e.g., bowling alleys)</u> : 3 space per 1,000 sq. ft.  |
|   | <u>Lodging (hotels, motels, inns)</u> , (see also Bed and Breakfast Inns): 1 space per rentable room; for associated uses, such as restaurants, entertainment uses, and bars, see above |
|   | Theaters and Cinemas: 1 space per 4 seats   |
| Self-Service Storage  | Minimum of 3 spaces per site  |

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| <b>Use Categories</b><br><i>(Examples of uses are in Chapter 1.4; definitions are in Chapter 1.3.)</i>      | <b>Minimum Parking per Land Use</b><br>(fractions rounded down to the closest whole number)                                    |
|---|--|
| <b>Industrial Categories</b>  |  |
| Light and Medium/Heavy Industrial Service (See also Drive-Up Uses)  | 1 space per 500 sq. ft. of floor area per site review  |
| Light and Medium/Heavy Manufacturing and Production   | 1 space per 1,000 sq. ft. of floor area, and 1 space per company vehicle   |
| Warehouse and Freight Movement  | 1 space per 2000 sq. ft. of floor area, and 1 space per company vehicle  |
| Waste-Related   | per CU review (Chapter 4.4)  |
| Wholesale Sales<br>- fully enclosed<br>- not enclosed   | 1 space per 1,000 sq. ft.<br>per CU review (Chapter 4.4)   |
| <b>Institutional Categories</b>   |  |
| Basic Utilities   | None   |
| Colleges  | per CU review (Chapter 4.4)  |
| Community Service   | 1 space per 200 sq. ft. of floor area, plus 1 space per fleet vehicle  |
| Daycare, adult or child day care; does not include Family Daycare (12 or fewer children) under ORS 657A.250 | 1 space per 500 sq. ft. of floor area  |
| Parks and Open Space  | None required except as required for ADA compliance or as required by a Conditional Use Permit.                                |
| Religious Institutions and Houses of Worship  | 1 space per 75 sq. ft. of main assembly area or 1 per 4 seats in chapel, whichever is greater; or per CU review, as applicable |

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| <b>Use Categories</b><br><i>(Examples of uses are in Chapter 1.4; definitions are in Chapter 1.3.)</i>           | <b>Minimum Parking per Land Use</b><br><i>(fractions rounded down to the closest whole number)</i>  |
|--|---|
| Schools  | <u>Grade, elementary, middle, junior high schools:</u> 1 space per employee or 1 per 4 seats in auditorium, whichever is greater, or per CU review (Chapter 4.4)  |
|  | <u>High schools:</u> 1.5 spaces per classroom, plus 1 space per 10 students. If the school is designed to accommodate related uses such as auditoriums, stadiums, theatres, and gymnasiums, additional parking shall be provided at a rate of 1 space per 4 seats, or per CU review (Chapter 4.4) |
| <b>Other Categories</b>  |   |
| Accessory Uses (with a permitted use)  | No standard, except some uses may be required to provide parking under the minimum standards for primary uses, as determined by the decision body through Land Use Review, Conditional Use Permit review, or Site Design Review.  |
| Agriculture – Animals  | None, or per CU review (Chapter 4.4)  |
| Agriculture – Nurseries and similar horticulture   | See Retail Sales and Wholesale, as applicable   |
| Mining   | Determined per CU review (Chapter 4.4)  |
| Radio Frequency Transmission Facilities  | None  |
| Rail Lines and Utility Corridors, except those existing prior to effective date of Development Code are allowed. | None  |
| Temporary Uses (limited to “P” and “CU” uses), per Section 4.9.100.  | As determined per Section 4.9.100   |
| Transportation Facilities (operation, maintenance, preservation, and construction)                               | None  |

**C. Credit for On-Street Parking.** The amount of off-street parking required may be reduced by one off-street parking space for every on-street parking space abutting a commercial or industrial development, up to 50 percent of the requirement. On-street parking shall follow the established or approved configuration of existing on-street parking, except that angled parking may be allowed for some streets, where permitted by City, ODOT and/or County

standards. Parking credit can only be granted for developments with frontage on streets that allow parking on both sides.

One on-street parking space shall be defined as follows:

1. Parallel parking, each 24 feet of uninterrupted curb, where allowed;
2. 45 degree diagonal, each 14 feet of curb, where allowed;
3. 90 degree (perpendicular) parking, each 12 feet of curb, where allowed;
4. Curb space must be connected to the lot that contains the use;
5. Parking spaces will not obstruct a required clear vision area or violate any law; and
6. On-street parking spaces credited for a specific use may not be used exclusively by that use, but shall be available for general public use at all times. No signs or action limiting general public use of on-street spaces is permitted except as permitted by City Council.

**D. Vehicle Parking - Minimum Accessible Parking.**

1. Accessible parking shall be provided for all uses in accordance the standards in Table 3.3.300.B; parking spaces used to meet the standards in Table 3.3.300.B shall be counted toward meeting off-street parking requirements in Table 3.3.300.A;
2. Such parking shall be located in close proximity to building entrances and shall be designed to permit occupants of vehicles to reach the entrance on an unobstructed path or walkway. Accessible routes should be linked to required access aisles;
3. Accessible spaces shall be grouped in pairs where possible;
4. Where covered parking is provided, covered accessible spaces shall be provided in the same ratio as covered non-accessible spaces;
5. Required accessible parking spaces shall be identified with signs and pavement markings identifying them as reserved for persons with disabilities; signs shall be posted directly in front of the parking space at a height of no less than 42 inches and no more than 72 inches above pavement level. Van spaces shall be specifically identified as such.

| <b>Table 3.3.300.B - Minimum Number of Accessible Parking Spaces</b> |   |                                 |   |
|--|---|---------------------------------|---|
| Source: Table 1106.1 2010 Oregon Structural Specialty Code           |   |                                 |   |
| Total Parking in Lot   | Minimum Number of Accessible Spaces                     | Number of Van Accessible Spaces | "Wheelchair User Only" Spaces                     |
| 1 to 25  | 1   | 1                               | -   |
| 26 to 50   | 2   | 1                               | -   |
| 51 to 75   | 3   | 1                               | -   |
| 76 to 100  | 4   | 1                               | -   |
| 101 to 150   | 5   |                                 | 1   |
| 151 to 200   | 6   |                                 | 1   |
| 201 to 300   | 7   |                                 | 2   |
| 301 to 400   | 8   |                                 | 2   |
| 401 to 500   | 9   |                                 | 2   |
| 501 to 1000  | 2% of total   | -                               | 1 in every 6 accessible spaces or portion thereof |
| 1001 and over  | 20 plus 1 for each 100, or fraction thereof, over 1,000 | -                               | 1 in every 6 accessible spaces or portion thereof |

**E. Off-site parking.** Except for single-family or two-family dwellings, the vehicle parking spaces required by this Chapter may be located on another parcel of land, provided the parcel is within 400 feet of the use it serves, commercial parking is allowed in the underlying zone, and the City has approved the off-site parking through Land Use Review. The distance from the parking area to the use shall be measured from the nearest parking space to a building entrance, following a sidewalk or other pedestrian route. The right to use the off-site parking must be evidenced by a recorded deed, lease, easement, or similar written instrument as approved by the Community Development Director. This binding agreement may restrict future changes to the property.

**F. General Parking Standards.**

1. Location. Vehicle parking is allowed only on streets, within garages, carports, and other structures, or on driveways or parking lots that have been developed in conformance with this code. Chapter 2, Land Use Districts, prescribes parking location for some land uses (e.g., the requirement that parking for some multiple family and commercial developments be located to side or rear of buildings), and Chapter 3.1, Access and Circulation, provides design standards for driveways. Street parking spaces shall not include space in a vehicle travel lane (including emergency or fire access lanes), public right-of-way, pedestrian accessway, landscape, or other undesignated area. Required off-street parking shall not be located in the front or street side setback.

2. Mixed uses. If more than one type of land use occupies a single structure or parcel of

land, the total requirements for off-street automobile parking shall be the sum of the requirements for all uses, unless it can be shown that the peak parking demands are actually less (i.e., the uses operate on different days or at different times of the day). The City may reduce the total parking required accordingly through Land Use Review.

3. Shared parking. Required parking facilities for two or more uses, structures, or parcels of land may be satisfied by the same parking facilities used jointly, to the extent that the owners or operators show that the need for parking facilities does not materially overlap (e.g., uses primarily of a daytime versus nighttime nature; weekday uses versus weekend uses), and provided that the right of joint use is evidenced by a recorded deed, lease, contract, or similar written instrument establishing the joint use. The City may approve owner requests for shared parking through Land Use Review.
4. Availability of facilities. Owners of off-street parking facilities may post a sign indicating that all parking on the site is available only for residents, customers, and/or employees. Signs shall conform to the standards of Chapter 3.9.
5. Lighting. Parking areas shall have lighting to provide at least 2 foot-candles of illumination over parking spaces and walkways. Light standards shall be directed downward only and shielded to prevent lighting spillover into any adjacent residential district or use.
6. Screening of Parking Areas. Parking spaces shall be located or screened so that headlights do not shine onto adjacent residential uses, per Section 3.2.300.E.

#### **G. Exceptions and Special Standards for Parking.**

1. Exceptions for required parking.
  - a. Seasonal outdoor seating where the seating area is less than 500 square feet is exempt from the required parking standards.
  - b. The total number of required motor vehicle parking spaces for an industrial, commercial or office use may be reduced by 5 percent for each of the listed activities that are provided by the owners or operators, up to a maximum 15 percent reduction in the total number of motor vehicle spaces per development.
    - 1) Designating at least 10% of the employee motor vehicle parking spaces as carpool/vanpool parking and placing such spaces closer to the building than other employee parking;
    - 2) Providing showers and lockers for employees who commute by bicycle;
    - 3) Providing twice as many covered, secured bicycle parking racks or facilities as required by this ordinance;

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- 4) Providing a transit facility (e.g. bus stop) that is approved by the local transit authority, with related amenities. Related amenities include, but are not limited to, a public plaza, pedestrian sitting areas, shelter and additional landscaping;
  - 5) Other incentives provided in an approved Employee Transportation Demand Management (TDM) Plan.
2. Special Standards for Commercial Customer Parking. The motor vehicle parking areas shall be located and designed to facilitate safe and convenient pedestrian and bicycle movement to and from public sidewalks, streets or transit stops. Ways to achieve this standard may include, but are not limited to:
- a. Front facades and primary entrances of all buildings are oriented to a public street or a private internal drive or street, to minimize pedestrian and bicycle travel through a parking area and to provide safe, convenient, and direct travel routes for pedestrians;
  - b. One or more raised walkways are provided through the parking areas, meeting federal American with Disabilities Act requirements, in order to provide safe, convenient, and direct travel routes for pedestrians through the parking areas;
  - c. Walkways abutting parking spaces or maneuvering areas are protected from vehicles through either landscaping buffers, minimum 3 feet wide on each side, or curbs on both sides;
  - d. Walkways across vehicle aisles are delineated with non-asphaltic material in a different color or texture than the parking areas;
  - e. On-site pedestrian walkways and bikeways connect to existing pedestrian and bicycle circulation systems that serve adjacent commercial uses or residential areas;
  - f. Internal drives or streets are designed to City standards for local streets in regard to pavement width, sidewalks and street trees. Sidewalks comply with ADA standards. Sidewalks 10-15 feet wide abutting front building facades are strongly encouraged. Internal vehicular circulation design for the site complies with City street connectivity standards, including maximum block length and perimeter.
  - g. Internal drives or streets connect to public streets abutting the site, unless physically precluded by pre-existing buildings.
  - h. Structures are located on the site to facilitate future infill and redevelopment of parking and landscape areas.
  - i. For shopping centers abutting one or more transit routes, one or more transit stops are located and designed with the approval when applicable of the local transit provider;
  - j. No drive-up, drive-in, or drive-through drives or lanes are located between a building

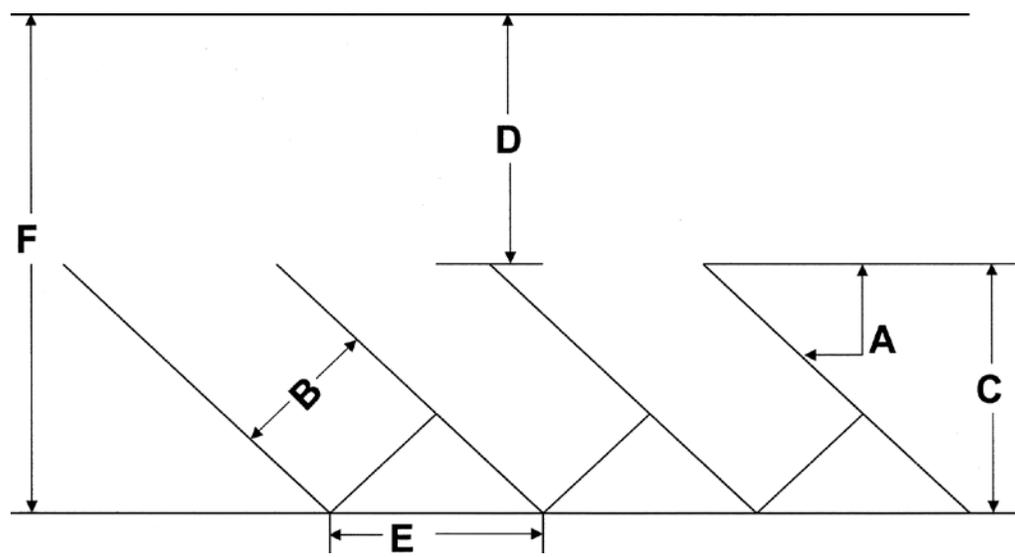
and a public or private street.

**H. Maximum Number of Parking Spaces.** The number of parking spaces provided by any particular use in ground surface parking lots shall not exceed the minimum number of spaces required for each use as provided by this Section by more than 50%. Spaces provided on-street, or within the building footprint of structures, such as in rooftop parking or under-structure parking, or in multi-level parking above or below surface lots, shall not apply toward the maximum number of allowable spaces. Parking spaces provided through “shared parking” also do not apply toward the maximum number.

**I. Parking Stall Design and Minimum Dimensions.** All off-street parking spaces shall be improved to conform to City standards for surfacing, stormwater management, and striping. Standard parking spaces shall conform to the following standards and the dimensions in Figures 3.3.300.F(1) through (4), and Table 3.3.300.F:

1. Motor vehicle parking spaces shall measure minimum 9 feet wide by 20 feet long;
2. For large parking lots exceeding 20 stalls, alternate rows may be designated for compact cars provided that the compact stalls do not exceed 30% of the total required stalls. A compact stall shall measure minimum 8 feet in width and 17 feet in length and shall be signed for compact car use;
3. All parallel motor vehicle parking spaces shall measure 9 feet by 22 feet unless within a public right-of-way, when they shall measure a minimum of 7 to 8 feet by 22 feet;
4. Parking area layout shall conform to the dimensions in Figure 3.3.300.F(1) and (2), and Table 3.3.300F, below;
5. Public alley width may be included as part of dimension “D” in Figure 3.3.300.F(1), but all parking stalls must be on private property;
6. Parking areas shall conform to Federal Americans With Disabilities Act (ADA) standards and Oregon Structural Specialty Code for parking spaces (dimensions, van accessible parking spaces, etc.). Parking structure vertical clearance, van accessible parking spaces, should refer to Federal ADA guidelines; and
7. Bicycle parking shall be on a 2 feet by 6 feet minimum concrete pad per bike, or within a garage or patio of residential use.

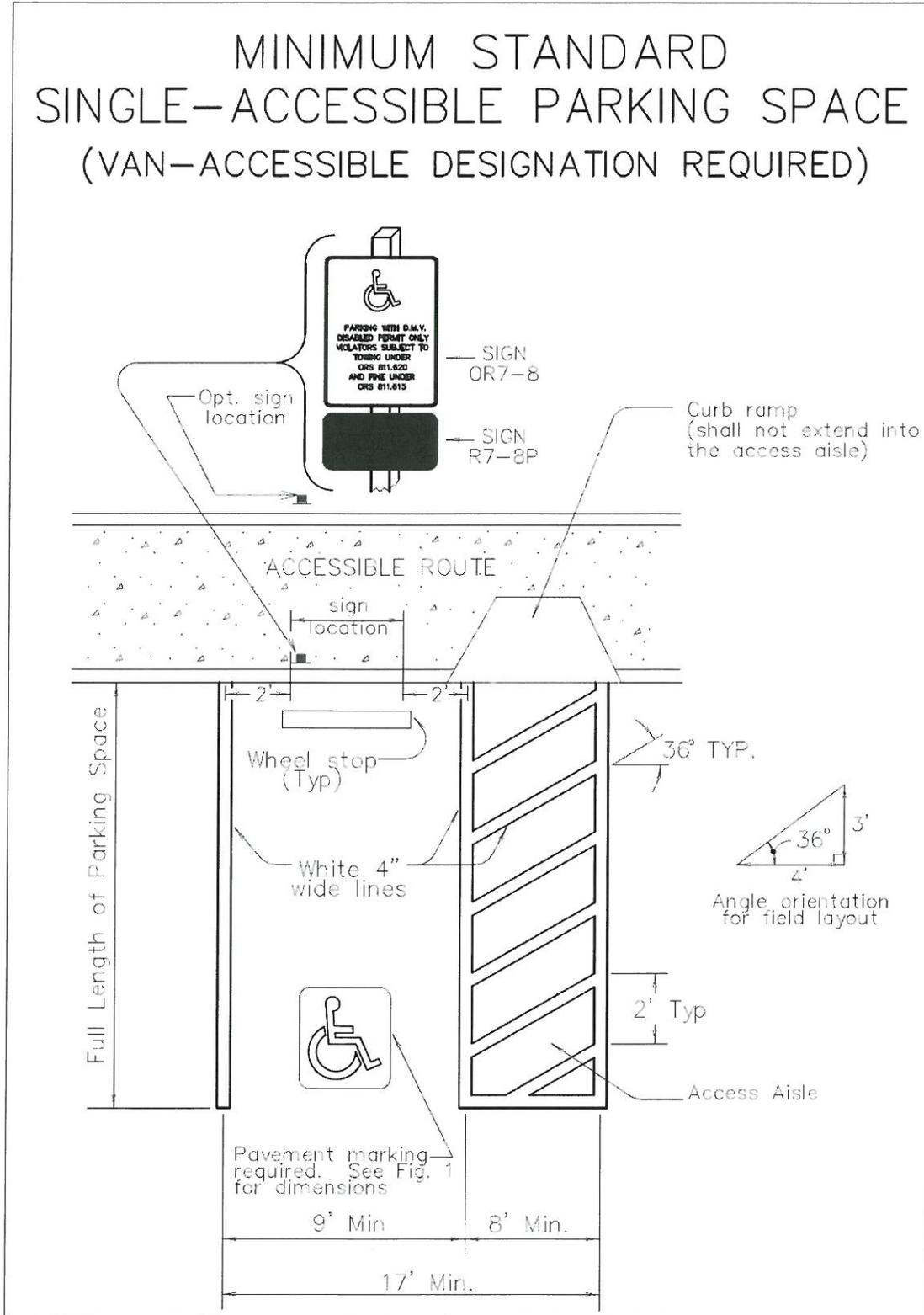
Figure 3.3.300.F(1) - Parking Area Layout



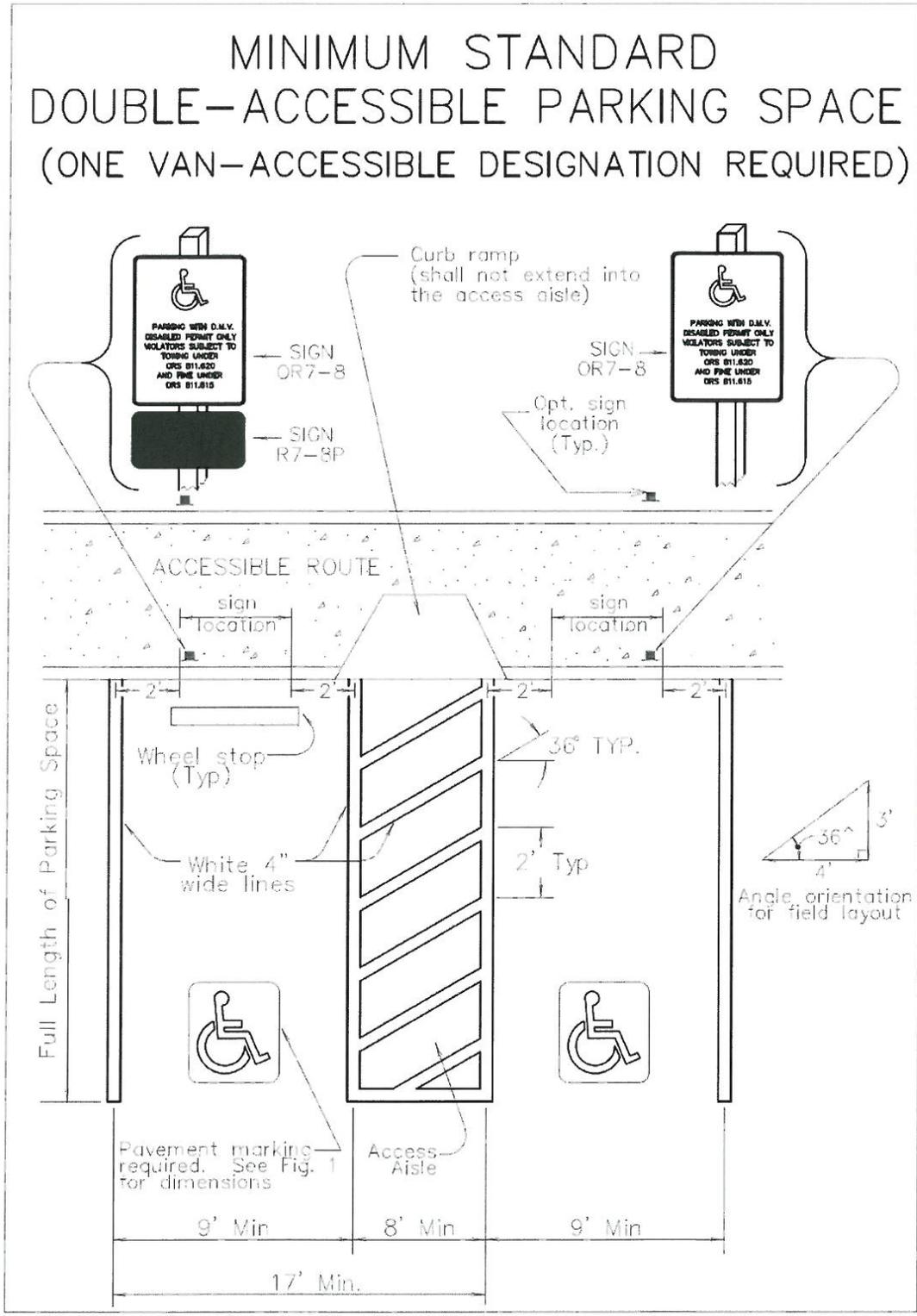
| Parking Angle | Stall Width<br>(in feet) | Stall Depth<br>(in feet) | Minimum Clear<br>Aisle Width<br>(*one way aisle)<br>(in feet) | Stall Distance<br>at Bay Side<br>(curb length)<br>(in feet) | Minimum Bay<br>Width<br>(in feet) |
|---------------|--------------------------|--------------------------|---|---|-----------------------------------|
| A             | B                        | C                        | D   | E   | F                                 |
| Parallel      | 9.0                      | 9.0                      | 12.0  | 22.0  | 21.0                              |
|               | 9.5                      | 9.5                      | 12.0  | 22.0  | 22.0                              |
|               | 10.0                     | 10.0                     | 12.0  | 22.0  | 22.0                              |
| 45 degrees    | 9.0                      | 19.8                     | 13.0  | 12.7  | 32.8                              |
|               | 9.5                      | 20.1                     | 13.0  | 13.4  | 33.1                              |
|               | 10.0                     | 20.5                     | 13.0  | 14.1  | 33.5                              |
| 60 degrees    | 9.0                      | 21.0                     | 18.0  | 10.4  | 39.0                              |
|               | 9.5                      | 21.2                     | 18.0  | 11.0  | 39.2                              |
|               | 10.0                     | 21.5                     | 18.0  | 11.9  | 39.5                              |
| 70 degrees    | 9.0                      | 21.0                     | 19.0  | 9.6   | 40.0                              |
|               | 9.5                      | 21.2                     | 18.5  | 10.1  | 39.6                              |
|               | 10.0                     | 21.2                     | 18.0  | 10.6  | 39.2                              |
| 90 degrees    | 9.0                      | 20.0                     | 24.0  | 9.0   | 44.0                              |
|               | 9.5                      | 20.0                     | 24.0  | 9.5   | 44.0                              |
|               | 10.0                     | 20.0                     | 24.0  | 10.0  | 44.0                              |

\*24' minimum for two-way traffic

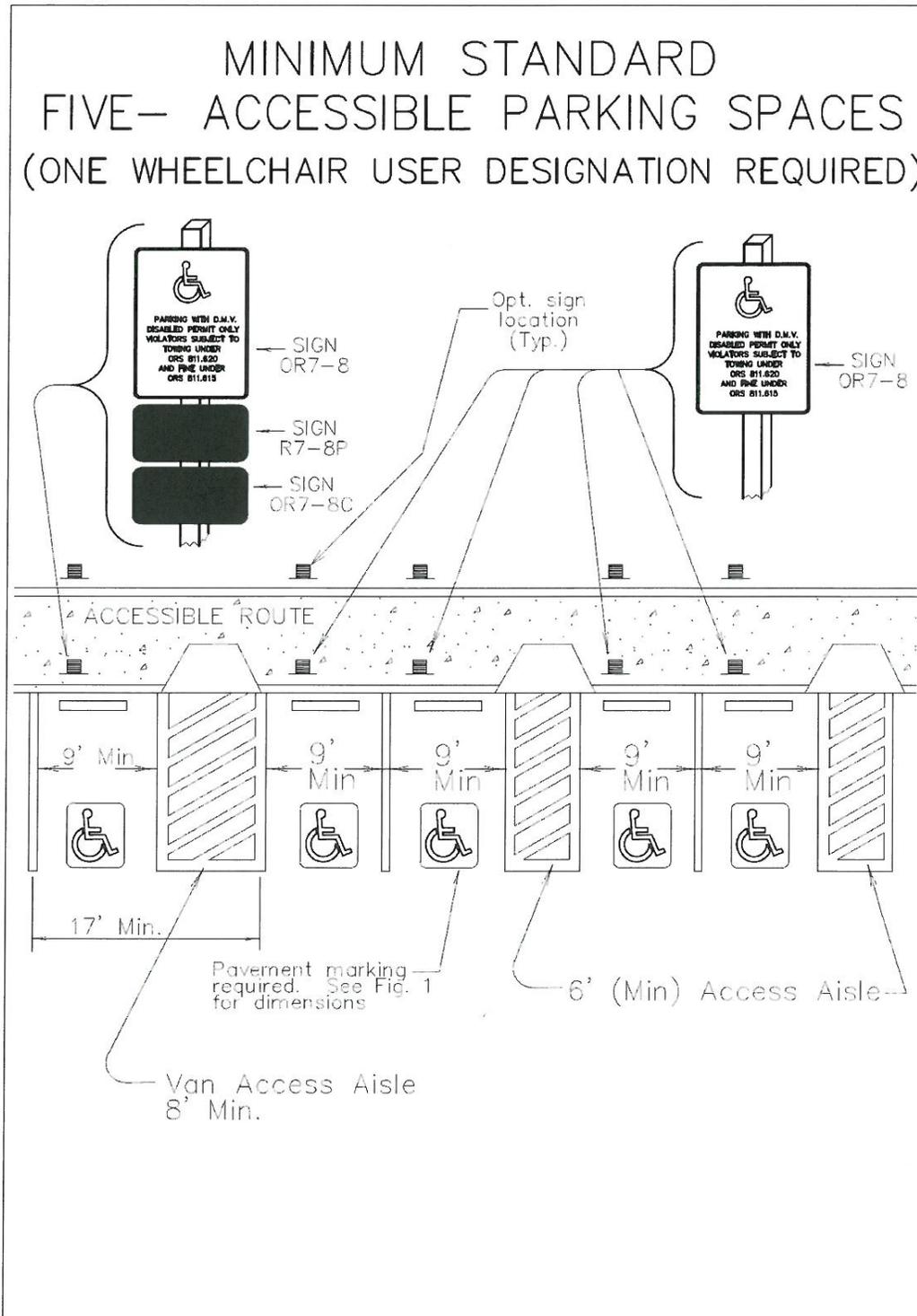
**Figure 3.3.300.F(2) Minimum Standard Single-Accessible Parking Space**



**Figure 3.3.300.F(3) Minimum Standard Double-Accessible Parking Space**



**Figure 3.3.300.F(4) Minimum Standard Five-Accessible Parking Spaces (One Wheelchair User Designation Required)**



**Important cross-references:**

See also, Chapter 2, Land Use District standards, for parking location requirements for some multifamily and commercial land uses; Chapter 3.1, Access and Circulation, for driveway

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standards; Chapter 3.2, Landscaping ; and Chapter 3.5, Surface Water Management.

### 3.3.400 Bicycle Parking Requirements

**A. Applicability.** All uses that are subject to Site Design Review shall provide bicycle parking, in conformance with the standards in Table 3.3.400, and subsections A-H, below. This section does not apply to single-family, two-family, and three-family housing (detached, attached or manufactured housing), home occupations or other developments with fewer than 3 vehicle parking spaces.

**B. Minimum Required Bicycle Parking Spaces.** A minimum of one bicycle parking space per use is required for all uses subject to Site Design Review. Table 3.3.400 lists additional standards that apply to specific types of development. Uses shall provide long- and short-term bicycle parking spaces, as designated in Table 3.3.400 and subsections C-J below. Where two options are provided (e.g., 2 spaces, or 1 per 8 bedrooms), the option resulting in more bicycle parking is used.

| <b>Table 3.3.400<br/>Minimum Required Bicycle Parking Spaces</b> |                      |   |  |
|--|----------------------|---|--|
| <b>Use Categories</b>  | <b>Specific Uses</b> | <b>Long-term Spaces<br/>(covered or enclosed)</b> | <b>Short-term Spaces<br/>(near building entry)</b> |
| <b>Residential Categories</b>                                    |                      |   |  |
| Household Living   | Multifamily          | 1 per 4 units                                     | 2, or 1 per 20 units                               |
| Group Living   |                      | 2, or 1 per 20 bedrooms                           | None   |
|  | Dormitory            | 1 per 8 bedrooms or per CU review                 | None   |
| Retirement home or assisted living complex                       |                      | 2, or 2 per 10 employees                          |  |
| <b>Commercial Categories</b>                                     |                      |   |  |
| Retail Sales And Service   |                      | 2, or 1 per 12,000 sq. ft. of floor area          | 2, or 1 per 5,000 sq. ft. of floor area            |
|  | Lodging              | 2, or 1 per 20 rentable rooms                     | 2, or 1 per 20 rentable rooms                      |
| Office   |                      | 2, or 1 per 10,000 sq. ft. of floor area          | 2, or 1 per 40,000 sq. ft. of floor area           |
| Commercial Outdoor Recreation                                    |                      | 8, or 1 per 20 auto spaces                        | None   |
| Major Event Entertainment  |                      | 8, or 1 per 40 seats or per CU review             | None   |
| <b>Industrial Categories</b>                                     |                      |   |  |
| Manufacturing And Production                                     |                      | 2, or 1 per 15,000 sq. ft. of floor area          | None   |
| Warehouse And Freight Movement                                   |                      | 2, or 1 per 40,000 sq. ft. of floor area          | None   |
| <b>Institutional Categories</b>                                  |                      |   |  |
| Basic Utilities  | Bus transit center   | 8   | None   |
| Community Service  |                      | 2, or 1 per 10,000 sq. ft. of floor area          | 2, or 1 per 10,000 sq. ft. of floor area           |

| <b>Table 3.3.400<br/>Minimum Required Bicycle Parking Spaces</b> |   |   |   |
|--|---|---|---|
| <b>Use Categories</b>  | <b>Specific Uses</b>  | <b>Long-term Spaces<br/>(covered or enclosed)</b>                 | <b>Short-term Spaces<br/>(near building entry)</b>                |
|  | Park and ride   | 8, or 5 per acre  | None  |
| Parks (active recreation areas only)                             |   | None  | 8, or per CU review   |
| Schools  | Grades 1-5  | 1 per classroom, or per CU review                                 | 1 per classroom, or per CU review                                 |
|  | Grades 6-12   | 2 per classroom, or per CU review                                 | 4 per school, or per CU review                                    |
| Colleges   | Excluding dormitories (see Group Living, above)                                     | 2, or 1 per 20,000 sq. ft. of net building area, or per CU review | 2, or 1 per 10,000 sq. ft. of net building area, or per CU review |
| Medical Centers  |   | 2, or 1 per 70,000 sq. ft. of net building area, or per CU review | 2, or 1 per 40,000 sq. ft. of net building area, or per CU review |
| Religious Institutions and Places of Worship                     |   | 2, or 1 per 4,000 sq. ft. of net building area                    | 2, or 1 per 2,000 sq. ft. of net building area                    |
| Daycare  |   | 2, or 1 per 10,000 sq. ft. of net building area                   | None  |
| <b>Other Categories</b>  |   |   |   |
| Other Categories   | Determined through Land Use Review, Site Design Review, or CU Review, as applicable |   |   |

**C. Special Standards for the Central Business District.** Within the Central Business District zone, bicycle parking for customers shall be provided in the right-of-way along the street at a rate of at least one space per building. In addition, individual uses shall provide the required bicycle parking in front along the street, either on the sidewalks or in specially constructed areas such as pedestrian curb extensions. Several businesses may combine required parking into common bicycle parking structures if desired. Common bicycle parking shall not exceed 6 bicycle areas per parking structure.

**D. Location and Design.**

1. Location. Bicycle parking should be no farther from the main building entrance than the distance to the closest vehicle space, or no more than 50 feet. Long-term (i.e., covered) bicycle parking should be incorporated whenever possible into building design. Short-term bicycle parking, when allowed within a public right-of-way, should be coordinated with the design of street furniture, as applicable. Street furniture includes benches, street lights, planters and other pedestrian amenities.
2. Pedestrian passage. The location of the rack and subsequent parking shall not interfere

with pedestrian passage, leaving a clear area of at least 36 inches between bicycles and other existing and potential obstructions. Walkways from bicycle parking to the main entrance shall be hard surfaced and a minimum 4 feet in width.

3. Parking Space Dimensions. Bicycle parking spaces shall be at least 2 feet wide by 6 feet long and, when covered, provide a vertical clearance of 7 feet. An access aisle of at least 5 feet wide shall be provided and maintained beside or between each row of bicycle parking.
4. Design. Bicycle racks shall hold bicycles securely by means of the frame. The frame must be supported so that the bicycle cannot be pushed or fall to one side in a manner that will damage the wheels. Bicycle parking racks, shelters and lockers must be securely anchored to the ground or to the structure.

- E. Visibility and Security.** Bicycle parking for customers and visitors of a use shall be visible from street sidewalks or building entrances, so that it provides sufficient security from theft and damage.
- F. Options for Storage.** Long-term bicycle parking requirements for multiple family uses and employee parking can be met by providing a bicycle storage room, bicycle lockers, racks, or other secure storage space inside or outside of the building.
- G. Lighting.** For security, bicycle parking shall be at least as well lit as vehicle parking.
- H. Reserved Areas.** Areas set aside for bicycle parking shall be clearly marked and reserved for bicycle parking only.
- I. Hazards.** Bicycle parking shall not impede or create a hazard to pedestrians. Parking areas shall be located so as to not conflict with vision clearance standards (Chapter 3.1, Access and Circulation).
- J. Multiple Uses.** For buildings with multiple uses (such as a commercial or mixed use center), bicycle parking standards shall be calculated by using the total number of motor vehicle parking spaces required for the entire development. A minimum of one bicycle parking space for every 10 motor vehicle parking spaces is required.

### 3.3.400 Loading Areas

- A. Purpose.** The purpose of this section of the Code is to provide standards (1) for a minimum number of off-street loading spaces that will ensure adequate loading areas for large uses and developments, and (2) to ensure that the appearance of loading areas is consistent with that of parking areas.
- B. Applicability.** Section 3.3.400 applies to residential projects with 50 or more dwelling units, and non-residential and mixed-use buildings with 20,000 square feet or more total floor area.
- C. Number of Loading Spaces.**
1. Residential buildings. Buildings where all of the floor area is in residential use shall meet the following standards:
    - a. Fewer than 20 dwelling units on a site that abuts a local street: No loading spaces are required.
    - b. All other buildings: One space.
  2. Non-residential and mixed-use buildings. Buildings where any floor area is in non-residential uses shall meet the following standards:
    - a. Less than 20,000 square feet total floor area: No loading spaces required.
    - b. 20,000 to 50,000 square feet of total floor area: One loading space.
    - c. More than 50,000 square feet of total floor area: Two loading spaces.
- D. Size of Spaces.** Required loading spaces shall be at least 35 feet long and 10 feet wide, and shall have a height clearance of at least 13 feet 6 inches.
- E. Placement, setbacks, and landscaping.** Loading areas shall conform to the setback and perimeter landscaping standards in Chapters 2 and 3. Where parking areas are prohibited between a building and the street, loading areas are also prohibited. The decision body may approve a loading area adjacent to or within the street right-of-way through Site Design Review or Conditional Use Permit review, as applicable, where it finds that loading and unloading operations are short in duration (i.e., less than 1 hour), not obstruct traffic during peak traffic hours, or interfere with emergency response services.