

File No: \_\_\_\_\_

Date: \_\_\_\_\_



# FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the City of Cottage Grove Floodplain Development code (14.3.7.200) and with all other applicable local, State and Federal regulations. This application does not create liability on the part of the City of Cottage Grove or any officer or employee thereof for any flood damage that results from reliance on this application or administrative decision made lawfully hereunder.

Owner: \_\_\_\_\_ Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Note: If you are an agent you must have owner's consent and signature.

## Project Location

Address of Property: \_\_\_\_\_

Map & Tax Lot of Property: \_\_\_\_\_

(To avoid delay in processing the application, please provide enough information to easily identify the project location. A sketch attached to this application showing the project location may be helpful.)

## Proposed Description of Work (check all applicable boxes):

### A. Structural Development

#### Activity

- New Structure
- Addition
- Alteration
  
- Relocation
- Demolition
  
- Replacement

#### Structure Type

- Residential (1-4 dwellings)
- Residential (more than 4 dwellings)
- Non-residential (Floodproofing)
  - Yes  No
- Combined Use (Residential & Commercial)
- Manufactured Home
  - Manufactured Home Park?  Yes  No

### B. Other Development Activities

- Clearing  Fill  Mining  Drilling  Grading  Utilities
- Excavation (Except for Structural Development Checked Above)

- Watercourse Alteration (Including Dredging and Channel Modification)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (3 or more lots, New or Expansion)
- Individual Water or Sewer System
- Other (Please Specify)

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C. Is the proposed development in a Special Flood Hazard Area (Zones A, AE, A1-A30, AH, or AO)?  Yes  No

D. Per the floodplain map, what is the zone and panel number of the area of the proposed development? Zone \_\_\_\_\_ Panel # \_\_\_\_\_

E. Are other Federal, State or local permits obtained?  Yes  No  
 If yes, what type: \_\_\_\_\_

F. Are other Federal, State or local permits applied for?  Yes  No  
 If yes, what type: \_\_\_\_\_

G. Is the proposed development in an identified floodway?  Yes  No  
 If yes, is a "No Rise Certification" with supporting data attached?  Yes  No

H. Does the proposed development alter or relocate a watercourse?  Yes  No  
 If yes, to what extent? (Provide description and map on separate page.)

***REQUIRED INFORMATION TO BE SUBMITTED:*** A site plan, drawn to scale showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, proposed development and delineated floodplain/floodway shall be submitted.

**ADDITIONAL INFORMATION REQUIRED (COMPLETE ALL THAT APPLY)**

**A. Complete for New Structures and Building Sites:**

1. Base Flood Elevation at this site: \_\_\_\_\_ feet NGVD.
2. Required lowest floor elevation (including basement): \_\_\_\_\_ feet NGVD.
3. Elevation to which all attendant utilities, including all heating and electrical equipment will be protected from flood damage: \_\_\_\_\_ feet NGVD.
4. Are there any fully enclosed areas below the lowest floor?  Yes  No

5. If yes, number & size of openings provided: \_\_\_\_\_  
NOTE: minimum of 2 openings having a total net area of not less than 1 square inch for every square feet of enclosed area located 1 foot above grade area required.

**B. Complete for Alterations, Additions, or Improvements to Existing Structures:**

1. What is the estimated market value of the existing structure? \$ \_\_\_\_\_
2. What is the cost of the proposed construction? \$ \_\_\_\_\_.  
NOTE: If the cost of the proposed construction equals or exceeds 50 percent of the market value of the structure, then the substantial improvement provisions shall apply.
3. Are there any fully enclosed areas below the lowest floor?  Yes  No
4. If yes, number & size of openings provided: \_\_\_\_\_  
Note: minimum of 2 openings having a total net area of not less than 1 square inch for every square feet of enclosed area located 1 foot above grade area required.

**C. Complete for Non-Residential Floodproofed Construction:**

1. Type of floodproofing method: \_\_\_\_\_
2. The required floodproofing elevation is: \_\_\_\_\_ feet  
NGVD.
3. Floodproofing certification by a registered engineer attached?  Yes  No

**D. Complete for Subdivisions and Master Plan Developments:**

1. Will the subdivision or other development contain 50 lots or 5 acres?  
 Yes  No  
Note: Floodplain development Permits are required for all subdivisions which are wholly or in part within areas of special flood hazard.
2. If yes, does the plat or proposal clearly identify base flood elevations?  
 Yes  No
3. Are the 100 year Floodplain and Floodway delineated on the site plan?  
 Yes  No

**E. Complete for Other Proposals not included in A-D above:**

1. For all watercourse relocations and/or landform alterations include plans showing the proposed relocation and/or alterations.
2. Change in water elevation (in feet) \_\_\_\_\_.
3. Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in ANY increase in the height of the "100 year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must be submitted.  
 Attached  Not Applicable

**SIGNATURE**

I hereby request a Floodplain Development Permit on the above described real property, which is either owned by or under contract of sale to the applicant, and is located within the City of Cottage Grove, Oregon. I hereby acknowledge that this application is not considered filed, until all of the required information has been submitted as determined by the Community Development Director and all required fees have been paid in full.

Owner:

Agent:

Signature: \_\_\_\_\_

Name (print): \_\_\_\_\_

Date: \_\_\_\_\_

*This application is only for a Floodplain Development Permit. Building Permits and any other permits require separate applications*

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*Office Use Only*

*Date Application Received:* \_\_\_\_\_ *Initials:* \_\_\_\_\_

*Date Application Complete:* \_\_\_\_\_ *Initials:* \_\_\_\_\_

*Applicant Notified of Completeness:* \_\_\_\_\_ *Initials:* \_\_\_\_\_

*Fee Paid:* \_\_\_\_\_ *Receipt No.* \_\_\_\_\_ *Initials:* \_\_\_\_\_

Review Level:

Staff Review Level

Other Notes: