

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: September 23, 2016

### **Yard of the Week**

This week the Yard of the Week is located at 1115 South 8<sup>th</sup> Street. This simple yard has been maintained and enhanced this year making a huge difference in the neighborhood. Some of the work they have done has even rubbed off onto neighboring properties. Next week will bring the 2016 Yard of the Week season to a close and it will be the last chance for the Yard of the Week award until 2017.

### **Youth Advisory Council**

The Cottage Grove Youth Advisory Council is seeking interested youth to join the YAC for the 2016-17 school year. Youth that are Middle and High School age are eligible to participate. Applications are available on the City's webpage and at City Hall. Applications need to be submitted on or before Monday, October 3, 2016. All applicants should plan to attend the October 3<sup>rd</sup> YAC meeting in City Hall at 6:15 pm.

### **Covered Bridges Scenic Bikeway Management Group**

The City Manager met with the management group for the Covered Bridges Scenic Bikeway this week to discuss the bikeway. The meeting provided an opportunity for all the organizations involved with the ongoing improvement of the Bikeway including the Row River Trail to report on projects and activities associated with the bikeway. The group is hoping to find a partner to develop a community event to encourage more local family use of the bikeway.

### **Bicycle Tourism Studio**

Travel Oregon working with the East Lane County Bicycle Coalition in inviting anyone interested in capitalizing on the growing bicycle tourism opportunities in East Lane County to participate in the East Lane County Bicycle Tourism Studio. The studio will consist of three workshops held on October 20<sup>th</sup>, November 17<sup>th</sup> and December 13<sup>th</sup>. The Studio will develop ways to enhance cycling assets and create connectivity that will benefit cyclists, local businesses and communities. Registration for the workshops is required, but the cost is free. To register contact Natalie Inouye from Travel Lane County at (541)743-8754. See the attached flyer for more information.

### **Bohemia Park Amphitheater Unsaddled**

The official sign that summer is over happened this week. The Bohemia Park saddle span was lowered and disassembled for the winter. It takes a crew about 5 hours to put the structure away for the winter. Two years ago, Public Works acquired a large box trailer, which is used to store the cover material, support poles, and security cameras. The trailer is parked at the City Shop over the winter months and the saddle span will be reassembled next spring for the 2017 concerts in the park series and other activities.

### **Police Department interviews**

This week the Police Department conducted interviews for the top three candidates for the position of Communications Specialist. Pending the result of the interviews, a conditional job offer will be tendered to the top ranking candidate. They hope to fill the position left by retiring Communications Specialist Ken Erbes, by mid to late October.

Additionally, the newest CGPD member began work this week. John Williams joins the department as a part-time Community Service Officer. Welcome, John.

### **Oregon Water Utilities Council**

On Thursday and Friday of this week, Water Production Superintendent, Ray Pardee and Public Works Director, Jan Wellman attended the monthly meeting of the Oregon Water Utilities Council (OWUC) in Bend. OWUC represents the interests of water utilities around the State in legislative, legal, regulatory, and policy matters. OWUC has also been at the forefront of issues surrounding the Willamette Reservoir Study and the proposed allocation of water rights, from excess stored water, to municipal use. It is important for Cottage Grove to stay abreast of these issues as we plan for future water development needs.

### **Lane County Waste Management and Senate Bill 263**

On Monday and Tuesday of this week, Public Works Director, Jan Wellman attended two separate meetings with Lane County Waste Management (LCWM) detailing new waste prevention and recycling requirements and goals set in Senate Bill 263. The first meeting detailed the recycling goals that each city in Lane County will have to meet when population thresholds are met and the role of local officials in meeting those goals. Currently, Cottage Grove must meet three recycling elements, which include the provision of recycling containers, weekly same-day-as garbage residential collection, and commercial recycling. Once Cottage Grove reaches a population of 10,000, a fourth recycling element may be required, such as yard debris collection and composting. The second meeting focused on the specific requirements that waste haulers will be responsible for in assisting their franchise cities in meeting the requirements of Senate Bill 263. Senate Bill 263 was passed in 2015 and established some very ambitious State-wide recycling goals. Final rulemaking by DEQ will occur in early 2017.

### **Day of Caring at the Community Center**

A special “thank you” is extended to employees from the Lane Blood Center and PeaceHealth Hospital who participated in the 2016 United Way Day of Caring. The group worked at the Cottage Grove Community Center and Library building painting the lobby and the Activity Room. A special “thanks” is also extended to United Way for organizing this amazing annual Day of Caring event that partners local businesses with local community organizations.

## **National Preparedness Month National PrepareAthon Day is Coming**

September is National Preparedness Month and the theme is “Don't Wait. Communicate. Make Your Emergency Plan Today”. As we get closer to National PrepareAthon Day on September 30th the question is . . . “Do you have your Emergency Preparedness Kit?”

### **What is in the Emergency Preparedness Kit and how to build a kit.**

An Emergency Preparedness or disaster/emergency supply kit is simply a collection of basic items your household may need in the event of an emergency. Assemble your kit well in advance of an emergency. You may have to evacuate at a moment's notice and take essentials with you. You will probably not have time to search for the supplies you need or shop for them.

You may need to survive on your own after an emergency. This means having your own food, water and other supplies in sufficient quantity to last for at least 72 hours. Local officials and relief workers will be on the scene after a disaster but they cannot reach everyone immediately. You could get help in hours or it might take days.

Additionally, basic services such as electricity, gas, water, sewage treatment and telephones may be cut off for days or even a week, or longer. Your supplies kit should contain items to help you manage during these outages.

**Food** - Consider the following things when putting together your emergency food supplies:

- Store at least a three-day supply of non-perishable food.
- Choose foods your family will eat.
- Remember any special dietary needs.
- Avoid foods that will make you thirsty.
- Choose salt-free crackers, whole grain cereals and canned foods with high liquid content.

Following a disaster, there may be power outages that could last for several days. Stock canned foods, dry mixes and other staples that do not require refrigeration, cooking, water or special preparation. Be sure to include a manual can opener and eating utensils.

**Water** – See last week's Friday Update (September 16, 2016) for our discussion about water storage.

**Other Supplies** – Attached is a basic Emergency Supply List that provides suggestions for items to be included in an Emergency Preparedness Kit.

Making an Emergency Preparedness Kit is not hard to do – it is very simple and takes very little time to make or space to store, but in an emergency it will make a huge difference.

## **Teen Library Advisory Board**

The Cottage Grove Public Library is forming a Teen Library Advisory Board (TLAB). The TLAB is open to current Middle School and High School students (6th - 12th graders) who want to help plan and implement teen programming at the library and give input on new young adult book purchases. We will be having an initial meeting to discuss this opportunity with interested teens on Thursday, September 29, 2016 from 4:00 to 5:00 pm in the Library's Tykeson Meeting Room. Many thanks to the Friends of the Cottage Grove Library for providing the funding for this program.

### **STEAM Club Coming Soon to the Library**

The Cottage Grove Public Library is starting a STEAM Club in October. This program is open to students currently in Kindergarten to 12<sup>th</sup> grade. Each month we will have an activity that will focus on **Science, Technology, Engineering, Art or Mathematics**. The activities will include both group and individual work and be geared for multiple age levels. During the activity, homeschooling parents are welcome to meet in the adjoining conference room to share resources, discuss lessons and make connections with other area homeschoolers.

#### *Quote of the Week*

*A failure is not always a mistake. It may simply be the best one can do under the circumstances. The real mistake is to stop trying.*

*~ B.F. Skinner ~*