

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: April 22, 2016

### **Beeper**

The City Manager will be on KNND's Beeper Show on Monday, April 25th from 9:00 to 10:00 am.

### **Drug Take Back**

The Cottage Grove Police Department is participating in the 11th Annual Prescription Drug Take-Back Day on Saturday, April 30th. Everyone is encouraged to check their medicine cabinets for prescription medications that are outdated or unused and bring them to the collection box located in the Police Department. The drug drop box is available seven days a week in the Police Department lobby.

### **Lane Workforce Partnership Open House**

The Mayor and City Council have been invited to an Open House that Lane Workforce Partnership will be holding on Friday, May 6th from 3:00 to 7:00 pm at their new location at 1401 Willamette Street (Eugene Chamber of Commerce building) in Eugene. Join them in celebrating their new location and meet the Lane County Workforce Solutions Team. Please contact the City Manager's office if you plan to attend.

### **League of Oregon Cities Regional Meeting**

The League of Oregon Cities will be holding a regional meeting for local elected officials and staff on Friday, May 13th from 11:30 to 1:30 pm in Eugene. The regional meeting will introduce new tools for cities from the League, provide a legislative update, present a mini-training on recent court cases regarding Public Meetings and cover a current risk management topic. Members of the Council interested in attending should contact the City Manager's office.

### **White Trucks in the Roads**

You may have noticed official looking white trucks parked in streets over the last couple of weeks running equipment down manholes and workers checking sewer cleanouts or gas meters. The workers are contractors for Northwest Natural Gas and are conducting a "Crossbore" Program. The "Crossbore" program will check existing sewer lines and laterals for intrusions from gas line installations. When boring to install gas lines occasionally the line may go through a sewer line and go unnoticed for years compared to the immediate indication if a water line is damaged. The information gathered on the lines, including video will be provided to the City at the completion of their project. The project will continue for a while.

### **Yard of the Week**

The 19th season of the Yard of the Week will begin with the first 2016 Yard of the Week being awarded on May 6th. The Yard of the Week program will run through to the last full week of September. So be on the lookout for those members of the community who deserve recognition for their efforts to beautify the community. Single family residences within the City of Cottage Grove are eligible for the award. To encourage more participation and recognize more homes within the community, all recipients of the Yard of the Week must wait two years before receiving the award again. In addition to the attractive Yard of the Week sign in their yard, the recipients of the award also receive a credit for a free month of water from the City and a gift certificate from the Chamber of Commerce good at local businesses.

### **Bikes to Bloom**

On Saturday, May 7th from 8:00 am to 2:00 pm there will be six free wildflower tours at Row Point and Bake Stewart Park. Check out the attached flyer for schedules and more information.

### **Audit Committee Vacancies**

The City is seeking applicants to serve on the Audit Committee. There are 3 vacant positions and the deadline to apply is Monday, May 2, 2016 at 5:00 pm. The Audit Committee reviews the City's Audit and normally only meets once a year between January and March, but may also meet on an "as needed" basis. Applications are available at City Hall in the Finance Department or by contacting the Finance Director, Roberta Olsen at (541) 942-3346.

### **Earth Day Celebration**

On Saturday, April 23<sup>rd</sup> in Coiner Park, there will be an Earth Day Celebration from 10:00 am to 4:00 pm. The organizers of the event are expecting in excess of 50 vendors and organization displays. There will be live music, food, prize giveaways, demonstrations, and kid's arts and crafts. In case of inclement weather, the Earth Day celebration will be held inside the Armory. This event is sponsored by the City of Cottage Grove, the Coast Fork Willamette Watershed Council, the City's Urban Forestry Committee, and the First Presbyterian Church Earth and Social Justice Committee. So, come to Coiner Park on April 23<sup>rd</sup> to help celebrate Earth Day.

### **New Maintenance Worker I Employee**

Over the past several weeks, Public Works has been reviewing resumes and conducting interviews for a Maintenance Worker I. The City received a total of 34 applications and interviews were conducted with five finalists. The interview panel chose Ronald Smith and he will assume his duties with the City of Cottage Grove on April 25<sup>th</sup>. Ron previously operated his own trucking company and worked for Wildish and Gale Roberts Construction Companies. Ron is a Journeyman Carpenter and also has a Class-A Commercial Driver's License. Welcome Ron.

### *Quote of the Week*

*"Management is doing things right; leadership is doing the right things."*

*~Peter Drucker~*