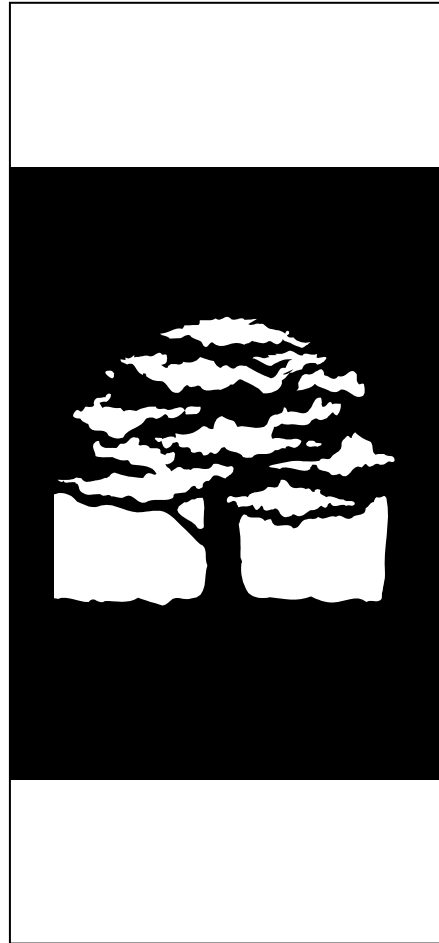


## OVERVIEW OF THE TREE BRANCH PICKUP PROGRAM

The Tree Branch Pickup Program is intended to assist property owners with their tree trimming by providing a convenient way to dispose of branches. City streets require a minimum overhead clearance of 13 feet 6 inches for vehicle traffic and a minimum overhead clearance of 15 feet in intersections. Sidewalks require a minimum overhead clearance of 8 feet for pedestrian traffic. It is the property owner's responsibility to trim trees along their property to meet these clearance requirements. This program is designed to help property owners comply with these requirements by assisting in tree branch disposal. The Public Works crew will do on-site chipping of branches that are placed in street parking areas by May 23, 2011.

Along with branches that property owners remove to provide street and sidewalk clearances, the City will also chip other tree trimmings for our citizens. Through this cooperative working relationship, safety will be improved on our streets and sidewalks, and property owners will find it convenient for removal of branches from all of their tree trimming.

If you have questions regarding the Tree Branch Pickup Program, please call the Public Works Department at (541) 942-2042 or stop in at the Public Works office located in City Hall at 400 East Main Street.

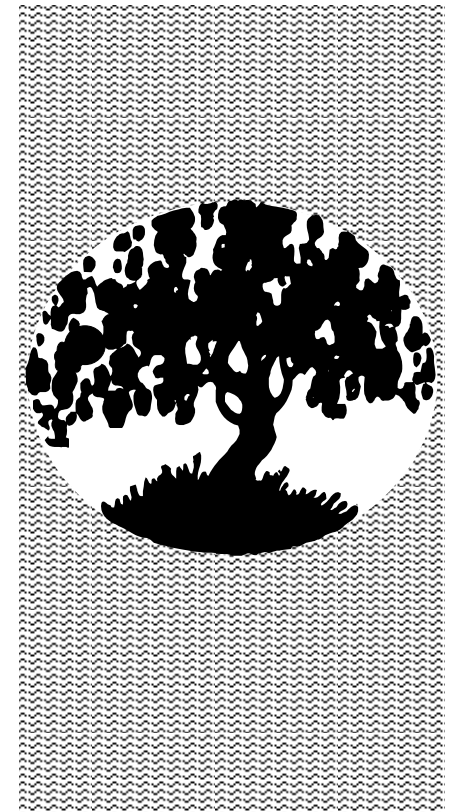


PUBLIC WORKS  
400 EAST MAIN STREET  
COTTAGE GROVE, OR 97424  
(541) 942-2042

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## TREE BRANCH PICKUP PROGRAM

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Limb Pickup Date:  
**MONDAY**  
**MAY 23, 2011**

## DATE OF PICKUP

The Public Works Department is scheduled to collect residential limbs and branches from City streets on the following date.

Monday, May 23, 2011

If there are large volumes of limbs and branches, and the city crew is unable to pick everything up on Monday, the crew will work additional day(s) to complete the work. However, property owners will be responsible for removing any branches or limbs placed in the street after the crew work is completed.

### CITY OF COTTAGE GROVE TREE BRANCH PICKUP PROGRAM

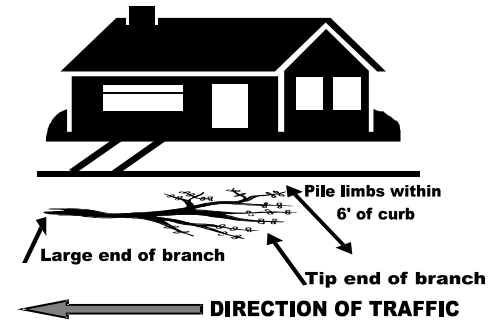
- ◆ The tree branch pickup program is provided by the Public Works Department as a free service to residents within the City Limits.
- ◆ Tree branches will be picked up on the date listed in this brochure.
- ◆ Tree branches are to be placed in the street. They will be chipped on-site and chips will be hauled away by the city crew.
- ◆ Property owners are responsible for any hazard they create by placing tree branches in the street.
- ◆ Property owners will be responsible for removing any branches or limbs left in the street after City limb pickup work is completed.



### BRANCH PREPARATION GUIDELINES

- ✓ Tree branches are to be placed in the street where the city crew will pick them up.
- ✓ **To assure that branches will be picked up, residents should pile their branches in the curbside parking areas immediately PRIOR to the day of scheduled pickup.**
- ✓ Branches may be of any length – they do not need to be cut in short lengths.
- ✓ Pile the branches so they do not block bike or traffic lanes.
- ✓ Branches should be no closer than 30 feet from intersections.
- ✓ Pile branches in a neat pile with large ends all pointed in the direction of the flow of traffic.
- ✓ Branches must be no larger than 4" in diameter.
- ✓ **Do not place branches in the street where curbside parking does not exist, such as East Main Street, Gateway Boulevard and North 9<sup>th</sup> Street.**

- ✓ Pile tree branches loosely on the street surface within six feet of the curbside drainage ditch – **do not bundle or bag the branches.**



### MATERIAL THE CITY WILL NOT PICK UP

- Shrubs
- Grass Clippings
- Leaves
- Weeds
- Dirt
- Rocks
- Metal
- Lumber
- Anything bundled or bagged
- Anything other than loose tree limbs and branches