

**CITY OF COTTAGE GROVE
PLANNING COMMISSION**
Minutes of the Regular Public Hearing
March 19, 2008

CALL TO ORDER

Chair Parsons called the meeting to order at approximately 7:30 p.m. in the Council Chambers at City Hall.

ROLL CALL

Recording Secretary Cindy Blacksmith called the roll. The following were:

Present: Chair Matt Parsons, Commissioners Michael Cowan, Savannah Crawford, George Devine, Mike Fleck, Lindsey Haskell and Mike LaBorde

Absent: None

Staff Present: Community Development Director Howard Schesser, Planning Technician Jessica Duggan, and Recording Secretary Cindy Blacksmith

Staff Absent: City Planner Amanda Ferguson (excused)

News Media Present: Joe Hansen, Cottage Grove Sentinel

MINUTES

IT WAS MOVED BY COMMISSIONER DEVINE AND SECONDED BY COMMISSIONER FLECK TO APPROVE THE MINUTES OF THE FEBRUARY 20, 2008 REGULAR PUBLIC HEARING AS PRESENTED.

Vote on the motion was as follows:

| VOTE | Commissioner Cowan | Commissioner Crawford | Commissioner Devine | Commissioner Fleck | Commissioner Haskell | Commissioner Laborde | Chair Parsons |
|---------|--------------------|-----------------------|---------------------|--------------------|----------------------|----------------------|---------------|
| AYES | X | X | X | X | X | X | X |
| NAYES | | | | | | | |
| ABSTAIN | | | | | | | |

Staff advised that this hearing had been advertised and publicized and notices posted as required by law. It was asked that any correspondence received be noted as a part of the item on the agenda.

Ex Parte Contact

None.

ITEMS TO BE ADDED TO THE AGENDA

None.

OLD BUSINESS

None.

NEW BUSINESS

Sally Lassiter – Conditional Use Permit (CUP 208) for Home Business

The applicant proposes to open a wellness/relation center in her home at 651 South 3rd Street. The applicant proposes to have three people work for her in her home, alternating shifts. The center’s waiting room will be located in the living room of the home and one of the home’s two bedrooms will be used as a treatment room. The type of services to be offered at this business include: one-on-one yoga, acupuncture, skin care, meditation, massage, facials and other similar services. The applicant proposes to run the business Monday through Friday between the hours of 8:00 a.m. and 6:00 p.m. There will be no more than two deliveries per week; those deliveries will consist mostly of skin care products that will be used as part of the business. No changes will be made to the exterior of the house, with the exception of a small sign that will adhere to code. The applicant would like to be able to sell the products used in treatment sessions to the clientele.

The existing two bedroom home is located at 651 South 3rd Street. It has five parking spaces available on site; one in an attached garage, two under a covered carport, and two in the driveway. The home is in an R-1 Zoning District. The applicant has received signatures from the majority of surrounding residents (attached as Exhibit A) in support of her application to operate a wellness/relaxation center in her home.

Planning Technician Duggan stated that Ms. Lassiter met all conditions of a home occupation other than the fact that she would be employing persons who are not family members who not live in the home and this was the reason for the cottage industry application.

OPEN PUBLIC HEARING

Sally Lassiter, 651 South 3rd Street, spoke in favor of the application.

CLOSE PUBLIC HEARING

Commissioner Leborde expressed his concerns regarding the number of employees that Ms. Lassiter was proposing to employ.

IT WAS MOVED BY COMMISSIONER FLECK AND SECONDED BY COMMISSIONER HASKELL THAT THE PLANNING COMMISSION APPROVE APPLICATION FILE NO. CUP 2-08 AS PRESENTED BASED UPON THE CRITERIA, FINDINGS, CONCLUSIONS, CONDITIONS AND RECOMMENDATIONS STATED IN THE STAFF REPORT.

Vote on the motion was as follows:

| VOTE | Commissioner Cowan | Commissioner Crawford | Commissioner Devine | Commissioner Fleck | Commissioner Haskell | Commissioner Laborde | Chair Parsons |
|---------|--------------------|-----------------------|---------------------|--------------------|----------------------|----------------------|---------------|
| AYES | X | X | X | X | X | X | X |
| NAYES | | | | | | | |
| ABSTAIN | | | | | | | |

City of Cottage Grove – Conditional Use Permit (CUP 1-08) for Fiber Project Telecommunication Building and Radio Tower

The applicant proposes to construct a wireless telecommunications facility on the vacant site. The development plans for the site include a 40 foot tall signal tower, to be painted a neutral color, a 208 square foot concrete building, and a 4 by 6 concrete pad for a self contained emergency generator. These structures will be on a concrete pad near the center of the lot. On the south side of the concreted area, existing grass will be removed and replaced with decorative rock. The entire lot will be fenced with a 6 foot tall slatted cyclone fence and planted with street trees along South 6th Street and arbor vitae as screening around the entire lot.

The proposed site is vacant City right-of-way and is located near the intersection of South 6th Street and Monroe Avenue. The lot is triangular and bordered on the west by South 6th Street, on the east by the Central Oregon and Pacific Railroad and to the north by an auto repair shop, addressed on Highway 99. Across the railroad tracks, directly east from the site is the site of the future Bohemia Park and an R-1 Single-Family Residential zoning district. There are seven properties with single family residences within 300 feet of the site. The residential zoned area is to the southeast of the site, to the north, west and southwest of the site are commercially zoned properties.

INFORMATION REPORT FROM STAFF

None.

AUDIENCE PARTICIPATION

None.

COMMISSION COMMENTS

ADJOURNMENT

The meeting was adjourned at approximately 7:55 p.m.

ATTEST:

APPROVED

Cindy Blacksmith, Secretary

Matt Parsons, Chair