



MEMO

TO: Mayor and City Council

FROM: Bert McClintock, Finance Director

DATE: June 22, 2011

SUBJECT: **RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN VARIOUS FUNDS**

Background

ORS 294.450 allows the transfer of appropriations within a fund. It is necessary to move funds within the General Fund to various departments, reducing the contingency line item. The Community Center, Materials and Services, Events and Advertising line item is being increased to expend grant monies received to host the All-American Red Heads; in the Police Operations Department, a need exists to increase Capital Outlay, Motor Vehicles line item, for the purchase of a police vehicle. Loan proceeds were received for the purchase. The Engineering Department is being increased in Materials and Services, Computer Programs and Supplies line item for unanticipated expenditures. Broadband Services is increasing Materials and Services, Contractual Services line item, anticipating additional costs associated with the operation of the system. There are sufficient funds in the General Fund contingency line item to reappropriate funds as described.

The Wastewater Reserve Fund needs to have additional funds appropriated for Materials and Services, Contractual Services line item, allowing for accounting of expenditures in the correct fiscal year.

The System Development charges funds are being adjusted between Contingency and Capital Outlay line items to Materials and Services, Contractual Services line items, to pay for costs associated with the systems development charges fee study performed by FCS Group.

Recommendation

Adopt the resolution to reappropriate funds within the various funds.

Cost

No cost.

Richard Meyers, City Manager

Bert McClintock, Finance Director

RESOLUTION NO. _____

A RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN THE GENERAL FUND, WASTEWATER RESERVE FUND, WATER SYSTEM DEVELOPMENT CHARGES FUND (SDC FUND), WASTEWATER SDC FUND, STORM DRAINAGE SDC FUND, AND PARKS SDC FUND.

WHEREAS, the City Council may transfer appropriations within a fund per ORS 294.450; and

WHEREAS, the City Council wishes to reappropriate \$29,650 within the General Fund – Community Center –increasing the events and advertising line item for costs incurred to host the All-American Read Heads basketball team; Police Operations – increasing the Motor Vehicles line item for the purchase of police vehicle which a loan was acquired to pay for the vehicle; Engineering Department – increasing computer programs and supplies line item; and Broadband Services – increasing the contractual services line item; and

WHEREAS, the General Fund, Contingency line item, has sufficient funds available to be reappropriated; and

WHEREAS, the Wastewater Reserve Fund, contractual services line item needs to be increased \$15,000 to allow for the accounting of expenditures in the correct fiscal year; and

WHEREAS, the Water Systems Development Charges Fund (SDC Fund) , Wastewater SDC Fund, Storm Drainage SDC Fund, and Park SDC Fund need to have funds appropriated to pay for services performed by FCS group in conjunction with the system development charges fee study,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COTTAGE GROVE, OREGON:

Section 1. The General Fund is hereby reappropriated as follows:

	FISCAL YEAR 2010-11			
	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>ADJUSTED BUDGET</u>
GENERAL FUND:				
Community Center:				
Materials and Services:				
Events & Advertising	<u>300</u>	<u>4,950</u>		<u>5,250</u>
<i>Total Community Center Department</i>	<u>300</u>	<u>4,950</u>		<u>5,250</u>
Police Operations:				
Capital Outlay:				
Motor Vehicles	<u>12,000</u>	<u>20,500</u>		<u>32,500</u>
<i>Total Police Operations</i>	<u>12,000</u>	<u>20,500</u>		<u>32,500</u>
Engineering Department:				
Materials and Services:				
Computer Programs & Supplies	<u>8,500</u>	<u>1,200</u>		<u>9,700</u>
<i>Total Engineering Department</i>	<u>8,500</u>	<u>1,200</u>		<u>9,700</u>
Broadband Services:				
Materials and Services:				
Contractual Services	<u>119,000</u>	<u>3,000</u>		<u>122,000</u>

<i>Total Broadband Services</i>	119,000	3,000		122,000
Non-Departmental:				
Contingency	92,519		29,650	62,869
Total:	232,319	29,650	-29,650	232,319

Section 2. The Wastewater Reserve Fund is hereby reappropriated as follows:

FISCAL YEAR 2010-11

	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>ADJUSTED BUDGET</u>
Wastewater Reserve Fund:				
Materials and Services:				
Contractual Services	18,500	15,000		33,500
Contingency	70,545		15,000	55,545
Total:	89,045	15,000	-15,000	89,045

Section 3. The Water Systems Development Charges Fund is hereby reappropriated as follows:

FISCAL YEAR 2010-11

	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>ADJUSTED BUDGET</u>
Water Systems Develop. Charges Fund:				
Materials and Services:				
Contractual Services	0	4,000		4,000
Capital Outlay:				
Buildings & Improvements	17,860		4,000	13,860
Total:	17,860	4,000	-4,000	17,860

Section 4. The Wastewater Systems Development Charges Fund is hereby reappropriated as follows:

FISCAL YEAR 2010-11

	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>ADJUSTED BUDGET</u>
Wastewater Systems Develop. Charges Fund:				
Materials and Services:				
Contractual Services	0	4,000		4,000
Capital Outlay:				
Buildings & Improvements	236,320		4,000	232,320

Total: 236,320 4,000 -4,000 236,320

Section 5. The Storm Systems Development Charges Fund is hereby reappropriated as follows:

FISCAL YEAR 2010-11

	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>ADJUSTED BUDGET</u>
Storm Drainage Systems Development Charges Fund:				
Materials and Services:				
Contractual Services	0	4,000		4,000
Capital Outlay:				
Buildings & Improvements	472,300		4,000	468,300
Total:	472,300	4,000	-4,000	472,300

Section 6. The Park Systems Development Charges Fund is hereby reappropriated as follows:

FISCAL YEAR 2010-11

	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>ADJUSTED BUDGET</u>
Park Systems Develop. Charges Fund:				
Materials and Services:				
Contractual Services	0	5,500		5,500
Capital Outlay:				
Buildings & Improvements	85,245		5,500	79,745
Total:	85,245	5,500	-5,500	85,245

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 27th DAY OF June, 2011.

ATTEST:

SIGNED:

Richard Meyers, City Manager

Gary Williams, Mayor

Date: _____

