

CITY OF COTTAGE GROVE
CITY COUNCIL
Agenda Session Minutes
April 22, 2011

City Council Members Present: City Councilors Jake Boone, Mike Fleck, Victoria Doyle, Garland Burback and Jeff Gowing. Absent: Mayor Gary Williams and Councilor Heather Murphy

City Staff Present: City Manager Richard Meyers, Finance Director Bert McClintock, Public Works Director Jan Wellman, Police Chief Mike Grover, Community Development Director Howard Schesser and City Attorney Sean Kelly (8:21).

The meeting was called to order by the City Manager at 8:15 am in the City Council Chambers at City Hall.

Richard provided the Council with information from LTD that was requested at the last Council meeting which showed the ridership number for Cottage Grove and Creswell.

Richard said there would be an Executive Session after the Council meeting Monday night on labor negotiations with the new unit.

He said there would be a special presentation for a Proclamation for Child Abuse Prevention Month.

Second Reading of Ordinance No. 3010 Adopting Oregon Speciality Code and Oregon Fire Code

Howard said the ordinance adopted the State's Speciality Codes and Fire Code so they wouldn't have to be adopted every year by Council.

Resolution Amending the Comprehensive Fee Schedule

Richard explained that the Resolution adjusted the fee the library charged for computer printing by lowering it by \$.25 and added in a new fee for the Police Department to charge a daily storage fee of \$35.00 for vehicles that they impounded. He said there were times when a vehicle was impounded and the owner didn't retrieve their vehicle for an extended amount of time and by charging the fee, the Police Department was hoping people would come get their vehicles sooner. He said the Resolution also included fees that the City currently charged at Middlefield but weren't included in the fee schedule. The fees were a storage fee for people to store their

personal golf carts at the golf course and a trail fee for those who used their personal golf carts on the golf course trails.

Councilor Fleck said he thought the storage fee was a little high.

Richard said some cities charged as much as \$100.00 per day for storage fees and that the \$35.00 was the same that Taylor's Towing charged.

Richard said the other fee that was new was a technology fee to be charged on building, land use and engineering permits which would help pay for the infrastructure such as computer and printers needed with the e-Permitting program.

Councilor Fleck asked if it was something the County was doing.

Howard said Lane County wasn't involved in the e-Permitting program. He said both Springfield and Salem charged the five percent fee.

Discussion was held on the e-Permitting process and what the technology fee would cover.

Adoption of Findings for Appeal of the Planning Commission Approvals of Jack-In-The-Box: Conditional Use Permit (CUP-2-10) AP-2-11; Variance (V-7-10) AP-3-11; and Site Design Review (SDR-1-10) AP-4-11

Howard provided Council with a Memorandum with the findings for denying the appeal from the Attorney for Jack-in-the-Box attached. He said the Attorney had added in the variance and conditional use. He said the Attorney wanted to add back in the condition that tied it to the lot line adjustment and staff had no objection to that.

Councilor Burback asked how long it would drag on.

Howard explained the appeal process.

Discussion was held regarding the process and the cost for the City to process an appeal which included printing costs, advertising costs, staff time and the City Attorney time was discussed.

2011 City Council Goals and Objectives

Richard said he had taken all the comments from the goal setting meeting and compiled them into a summary. He asked Council to review the draft and make comments, suggestions, etc.

Councilor Fleck said he didn't think the Armory fit under quality of life. He also said under governance, he said they talked about trying to improve the work sessions and/or meeting structure so it was more accommodating and asked if it could be added.

Discussion was held and it was suggested to change the current wording to “enhance opportunities” in the governance objective.

El Azteca Liquor License

Richard said the license was for the new Mexican restaurant on Geer Avenue.

Overflow Parking for Cottage Grove Speedway on City Property

Richard said the City had done an agreement for the last twelve to fifteen years to allow the use of the City’s property near the Wastewater Treatment Plant and Disc Golf Course for overflow parking for the Cottage Grove Speedway. The Speedway would be responsible for the mowing of the property during their season.

Councilor Boone asked how often they mowed the property.

Jan Wellman, Public Works Director, said they mowed on an as need basis which the City monitored.

Howard said the Community Development Department monitored it as well for conformance with the tall weeds ordinance.

Consent Agenda

Richard provided information surrounding the Fire Station property. He said the City had obtained all the signed Quitclaim Deeds and the judgement for Quiet Title to Real Property had been signed by the Judge and now the Council needed to approve the transaction in order for the City to record the documents and complete the property transfer.

Richard said that today was the Day of Caring and middle school students were around cleaning up the City. He advised Council that today was the Tree City USA ceremony at 10am in Trailhead Park and Saturday from 2 to 4pm was the All Species Parade.

The meeting was adjourned at 8:40 am.

Trudy Borrevik, City Recorder

Gary Williams, Mayor