

CITY OF COTTAGE GROVE
CITY COUNCIL
Agenda Session Minutes
April 8, 2011

City Council Members Present: Mayor Gary Williams, City Councilors Jake Boone, Mike Fleck, Victoria Doyle, Heather Murphy and Jeff Gowing. Absent: Garland Burback

City Staff Present: Finance Director Bert McClintock, Public Works Director Jan Wellman and Police Chief Mike Grover.

The meeting was called to order by Mayor Williams at 8:18 am in the City Council Chambers at City Hall.

Richard reminded Council there was a work session at 6pm prior to the Council meeting to discuss the Judge's evaluation process. He said he would provide Council with guidelines that would show them in black and white what they could and could not talk about at the meeting. He said the work session was only to talk about the process and time lines of when things needed to be done.

Special Presentation - Chess Club Proclamation

Richard said the High School Chess Team placed first at the State Chess Tournament and the members would be in attendance at Monday night's Council meeting to receive the proclamation.

7(a) Second Reading of Ordinance No. 3008 Amending the Comprehensive Plan Land Use Map (MCPA-5-10) Family Relief Nursery

7(b) Second Reading of Ordinance No. 3009 Amending Title 14, City Wide Land Use District Map (MCPA-5-10) Family Relief Nursery

Richard said those Councilors who were not at the March 28, 2011 meeting, needed to read the Council minutes from that meeting which were in the Council packet, if they wanted to vote on the Ordinances. He said they would be asked at the meeting if they had read the minutes regarding this issue.

7(c) First Reading of Ordinance Adopting Oregon Speciality Codes and Oregon Fire Code

Richard said in the past the City had always adopted the Fire Code and Speciality Codes individually by the year that they were adopted at the State level. He said the State had changed their practice on the way they adopt the Codes and that the proposed Ordinance adopts the

Oregon Fire Code and Oregon Speciality Codes in their entirety so as they are changed by the State the City's Code would be changed as well.

7(d) Resolution Electing to Provide Workers' Compensation Coverage to Volunteers of the City of Cottage Grove

Richard said the City had a number of volunteers throughout the City, including the police department reserves, and traditionally the City paid for worker's compensation for the volunteers. He said for police department reserves, the City established an assumed wage that was the low wage for police officers and worker's compensation was based on that wage. For other volunteers, it was based on the minimum wage hourly rate. He said the last resolution passed by Council was in 2008 and this resolution updated the assumed wage for public safety volunteers; the wage for the other volunteers went up as the State's minimum wage went up.

Councilor Boone asked how the rate was figured.

Richard said it figured per volunteer, hours and by class codes.

8(a) Adoption of Findings for Appeal of the Planning Commission Approvals of Jack-In-The-Box: Conditional Use Permit (CUP-2-10) AP-2-11; Variance (V-7-10) AP-3-11; and Site Design Review (SDR-1-10) AP-4-11

Richard said the attorney for Jack-in-the-Box had asked for an extension to April 25, 2011 in order to prepare the findings from the March 28, 2011 meeting.

8(b) Budget Committee Appointments

Councilor Murphy said the committee consisting of herself and Councilors Doyle and Fleck had interviewed five applicants for the budget committee and were recommending appointment of David Zunno, Alvin "Bob" Ehler to three year appointments and Eugene Brown, Jr. to the two year appointment position vacated by Councilor Doyle when she was elected to Council.

It was mentioned that Councilors hadn't received copies of the applications and Richard said they would be sent to them with the Friday Update packets.

8(c) On-Street Parking Request at 2175 R Street – Lorin Bailey

Richard said Howard had met with Mr. Bailey and looked at what they were requesting and it was staff's recommendation that the request not be granted. He said it was going to be too difficult to do in the Industrial Park.

The Mayor asked how many vehicles and trailers they were talking about.

Richard said he wasn't sure but thought three or four and that some of them were now posted with For Sale signs.

Councilor Fleck asked if they could apply to have it rezoned from industrial to commercial.

Richard said probably not because of the creation of the Industrial Park and the State statutes required.

Mayor Williams referred back to Item 7(a) and (b) and said he had been in the area of the Family Resource Nursery and drove by and looked at the easement area and he would be declaring ex-parte contact at the Council meeting.

Discussion was held on what ex-parte contact was. Richard said Councilors could look at the area but they would have to declare ex-parte.

Richard said Councilor Burback had gone over and looked at the area as well, because Ms. Seals had told him his garbage service was trespassing on her easement. He would be declaring ex-parte at the meeting Monday night as well.

8(d) Designated Time for Regular City Council Meetings

Richard said there was nothing in the charter that said what time the Council meetings had to be. He said it could be done by motion to change the meeting time. In looking back at old minutes, he said the Council meetings had been at 7:30pm for along time, with the exception of an eight month period back in 1996.

Mayor Williams said school district meetings started at 7pm and the City of Creswell also had a 7pm meeting time and by keeping the 7:30pm start time, it would allow Council to attend the other meetings if there was an item of interest. He said also that Council attended other meetings, some out of town, and that by starting at 7:30pm, it allowed them time to get back to Cottage Grove in time for the Council meetings. He said he wasn't in favor of changing the Council meeting time and would be recommending Monday night to keep the 7:30pm meeting time.

Discussion was held on changing the meeting time.

Councilor Doyle said she didn't see any problem with changing the meeting time to 7pm. She said she did have several constituents that had asked why the meeting time was so late.

8(e) Concerns of the Council

Councilor Fleck talked about a report from the University of Michigan saying our air quality was bad and said he said as a new person on the LRAPA Board, he had looked at the reports and the numbers were so much better for particulate matter.

9(a) Lane Transit District Report

Richard said LTD would be giving a report and update on what was going on and ridership numbers. He said there was a local business person who wanted to start the process to de-annex from LTD and this was the year that could be done.

Discussion was held on LTD and the services to Cottage Grove.

9(b) Covered Bridges Bikeway Report and Request for Letter of Support

Richard said the City, Chamber of Commerce, Lane County and Travel Lane County had been working on trying to put together a Lane County Bikeway that would go around all of Lane County. He said it was presented to the State who said they didn't want to look at all of Lane County, only Cottage Grove. He said the proposal was the Cottage Grove Covered Bridge route and the letter of support was to move forward with the project. He said everything was in place and the only thing to do was to put up the signs and the only maintenance would be if a sign was taken down. He said it would be one of the first bikeways in Oregon.

Councilor Fleck said he thought he had seen an article that talked about several bike routes.

Richard said the State was looking at a few and it was a brand new program so the bikeway would be one of the first, depending on who got in first and got it completed.

9(c) Support of Grant Application for Physical Education Programs by South Lane School District

Richard said the School District was asking for a letter of support for a grant for physical education programs.

Councilor Murphy said 45 people were receiving their pink slips from the school district today and some were in the physical education department so supporting the school district would be nice.

9(d) Report from the City Manager

Richard said he, Jim Gilroy from the Chamber, Krista Parent from the School District and the Mayor had a phone call this morning with Representative Hanna and they talked about a number of legislative issues. He said they were trying to work out a meeting time with Senator Prozanski.

Richard reminded Council that SEIs were due April 15th.

He said Armory tours were conducted last Saturday and fifty-seven people filled out surveys as they went through the tours. He said if Council wanted a tour to let him know and he would arrange a special tour for Council members. Tours were scheduled for April 23rd and on April 29th from 5:30-8pm during the Art Walk. He said there was also a private tour scheduled for the attendees of the Cultural Coalition Conference that was being held in Cottage Grove April 29th and 30th.

Richard cautioned Council that there was a demolition application submitted for the Dr. Pierce barn and reminded Council not to discuss the issue as it could come back to the Council on appeal. Discussion was held on the barn and application process.

Richard provided a Speedway update and said there were three races that were going to be televised on TV.

He said the City was working with Travel Lane County to try and figure out how to work into the MUM, for Emerald Valley BMX to host the National BMX races, using the speedway, which could be a big event for the area.

The meeting was adjourned at 9:02 am.

Trudy Borrevik, City Recorder

Gary Williams, Mayor