

**COTTAGE GROVE CITY COUNCIL
REGULAR MEETING MINUTES
March 22, 2010**

CALL TO ORDER

Mayor Gary Williams called the meeting to order at 7:30 p.m. in the Council Chambers at City Hall.

ROLL CALL/PLEDGE OF ALLEGIANCE

City Recorder Trudy Borrevik called the roll. The following were

PRESENT: Mayor Gary Williams, City Councilors Mike Fleck, Jeff Gowing, Thomas Munroe, Heather Murphy, and Diane Conrad

ABSENT: Wayne Clark, Excused

YOUTH REPRESENTATIVE: Absent

STAFF PRESENT: City Manager Richard Meyers, Police Chief Mike Grover, Public Works Director Jan Wellman, Community Development Director Howard Schesser, Finance Director Bert McClintock and City Engineer Ron Bradsby

CITY ATTORNEY: Sean Kelly, Martin Fisher

OTHERS PRESENT: Cameron Reiten, KNND Radio

ITEMS TO BE ADDED TO THE AGENDA

None

PUBLIC HEARINGS

None

PUBLIC COMMENT ON AGENDA ITEMS

None

RESOLUTIONS AND ORDINANCES

1- Council Meeting Minutes, 3/22/10

(a) Resolution Transferring Appropriations Within the Street Fund - Street Capital Improvements/Purchases, Street Sweeping, and Street Non-Departmental

Finance Director Bert McClintock, said the Resolution proposed to move money out of the Contingency Fund in the Street Department, Non-Departmental into the Street Capital Improvements/Purchase Department as well as the Street Sweeping Department to cover expenses that weren't anticipated.

Councilor Murphy said it would take the Contingency Fund down to \$16,705 and asked Bert if that was decent for this time of year.

Bert said it wasn't bad, she would like it to be more, but because the expenditures were going to need to happen we needed to be able to cover them in the budget.

Councilor Murphy asked about the street sweeping increase from \$500 to \$12,500 and if that had to be moved every three months. She said it was quite a jump and asked if that was acceptable.

Jan said there were waste disposal fees in the next budget year of approximately of \$50,000. The City couldn't dump the kind of material that came from the street sweeper on a long term basis and it was getting harder and harder to find places to dump it, it had to go to Short Mountain Land Fill.

Councilor Conrad asked what unanticipated expenses for the ARRA were.

Bert said it had to do with engineering and design fees associated with the Woodson Bridge project and the widening of 8th Street.

Councilor Conrad asked if that was something new added to the project or did they put in a different bid.

Ron said he had anticipated the revenue but didn't put the expenditure side on the project. It wasn't anything new, the City needed to meet the federal guidelines and had hired OBEC Consulting and then they hired sub-consultants to meet the environmental requirements.

Bert said that was why they were increasing Contractual Services from \$37,000 to \$106,714.

Councilor Conrad said since the Disc Golf Course was part of the need for finding a different place to dump and increasing the dumping fees, could the disc course pay for some of that.

Bert said currently there was no revenue received from the disc course.

Councilor Conrad asked if it could be examined.

City Manger Richard Meyers said if the City charged for the disc golf then the City lost immunity under the State Statutes for public parks and that was something that the City would

not want to do. He said the City really shouldn't be storing waste on the City's property that needed to be disposed of and be holding just because it was too expensive to haul away, it wasn't going to get any cheaper.

IT WAS MOVED BY COUNCILOR MUNROE AND SECONDED BY COUNCILOR FLECK THAT RESOLUTION NO. 1732 BE ADOPTED.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Gowing	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

BUSINESS FROM THE CITY COUNCIL

(a) Set Public Hearing on Ward Boundaries Adjustments

City Manager Richard Meyers said the committee to look at the boundary adjustments had a meeting and had made adjustments to the map to try and balance populations. Staff had received some population numbers from LCOG and Lane County. They would like to schedule a public hearing to provide the maps to the public and receive any comments and suggestions.

Councilor Fleck said he would have liked to have seen the map that the committee was leaning towards.

Richard said there were two proposals and one was an extension of the existing lines and the other one they were working on, they were still trying to balance the population numbers and they weren't done in time for the meeting but should be available by the end of the week.

Councilor Conrad said she understood they were trying to get population figures together and relying on the County and asked if there was another way to get exact population figures such as the utility bills.

Richard said the utility bills would not give exact numbers, the numbers they were using were tied into the population estimates and were the best numbers we would get.

Councilor Conrad asked if utility bills wouldn't give us that information.

Richard said no, because there was one utility service that could serve multiple units, you didn't have the population based on how many people were in a household, those kinds of data they wouldn't have.

Councilor Conrad asked how we would avoid the hint of gerrymandering.

Richard said his suggestion was not to do what was done before. The simpler the pattern, the basic use of geographical lines and that was what they were trying to do. That was what the public hearing was for as well.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR GOWING THAT THE CITY COUNCIL SET A PUBLIC HEARING DATE ON MONDAY, APRIL 12, 2010 TO REVIEW THE WARD BOUNDARY PROPOSALS.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Gowing	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

(b) “If I Were Mayor, I Would” Contest

City Manager Richard Meyers said he had provided Council with a flyer used last year to show what the prizes were. In the Memorandum provided to Council he had said they were \$100 for 1st but it were actually \$100 for 1st for the video only and \$75 and \$50 for the essay and \$50 and \$25 for the poster. The City had participated for at least the last five years and last year was the best participation yet, 17 posters, 2 essays and 2 video presentations. He felt we could get a good participation again this year and the final awards would be presented at the Mayor’s Annual Conference which was being held in Cottage Grove this year.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR MURPHY THAT THE CITY COUNCIL AUTHORIZE PARTICIPATION IN THE 2010 OREGON MAYORS ASSOCIATION’S “IF I WERE MAYOR, I WOULD.....” CONTEST BY HOSTING A LOCAL CONTEST WITH LOCAL PRIZES TO A COST OF \$450.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Gowing	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

(c) Budget Committee Recruitment

Finance Director Bert McClintock said there were four positions available on the Budget Committee and a sub-committee needed to be appointed to review the applications received and interview the applicants. The deadline to submit applications was Friday, April 2, 2010.

Mayor Williams appointed himself, Councilors Fleck and Munroe with Councilor Fleck as Chair.

(d) Approval to Amend the Technical Assistance Grant Agreement between DLCD and the City of Cottage Grove

Community Development Director Howard Schesser said the City had entered into an agreement with the Department of Land Conservation and Development (DLCD) as a result of the grant received and in the process of selecting the consultant and given the activity that had occurred at the County with Junction City, Eugene and Springfield, everyone was in agreement that the Lane County Planning Commission be brought into the process earlier and what the agreement did was to allow the City to change the order that things needed to be done, which DLCD was in favor of. Staff recommended that the City Manager be authorized to enter into an amendment to the Technical Assistance Grant Agreement with DLCD related to the change in scope related to the timing of activities.

IT WAS MOVED BY COUNCILOR MUNROE AND SECONDED BY COUNCILOR FLECK THAT THE CITY MANAGER BE AUTHORIZED TO ENTER INTO AN AMENDMENT TO THE TECHNICAL ASSISTANCE GRANT AGREEMENT WITH DLCD RELATED TO THE CHANGE IN SCOPE RELATED TO THE TIMING ACTIVITIES.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Gowing	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

(e) Authorization for City Manager to enter into an Agreement with Winterbrook Planning to Conduct the Urbanization Study/UGB Amendment

Community Development Director Howard Schesser said the City went out with an RFP process as required by the technical assistance grant and received one response from Winterbrook Planning. They already had the experience and background with the grant and were already doing work with Junction City and Springfield which was a benefit because they would combine travel time and save money. He said staff recommended that the City Manager be authorized to enter into the agreement with Winterbrook Planning in the amount of \$38,856 to undertake the Urbanization Study/UGB Amendment

IT WAS MOVED BY COUNCILOR MUNROE AND SECONDED BY COUNCILOR MURPHY THAT THE CITY MANAGER BE AUTHORIZED TO ENTER INTO AN AGREEMENT WITH WINTERBROOK PLANNING IN THE AMOUNT OF \$38,856 TO UNDERTAKE THE URBANIZATION STUDY/UGB AMENDMENT.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Gowing	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

(f) Chamber’s Railroad Covered Bridge Agreement

City Engineer Ron Bradsby said the agreement with ODOT was for right-of-way services. The City received a \$1.3M grant from the National Historic Covered Bridge Program and OBEC was hired as a consultant and the bridge was in the process of being dismantled. In the preliminary design it was determined that two temporary easements and two permanent easements were needed and the City of Eugene was hired to formalize the easements but in the ARRA project, ODOT, to meet their Federal Highway Administration Guidelines, was the only certified officer so they checked the City of Eugene’s work to certify it to the Federal Government. Staff recommended that the Mayor sign the Chamber’s Railroad Bridge right-of-way services agreement.

IT WAS MOVED BY COUNCILOR MUNROE AND SECONDED BY COUNCILOR GOWING THAT THE COUNCIL RECOMMEND AND AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT FOR THE RESTORATION OF THE CHAMBER’S RAILROAD BRIDGE.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Gowing	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

(g) Concerns from the City Council

Councilor Conrad said the Watershed Council was partnering with other agencies and City Hall for Earth Day, on Saturday, April 24th and they will be part of the Earth Day fair that will run from 10am-4pm at Coiner Park. They would welcome volunteers to help man the Salmon Tent.

There would also be the All Species Parade starting at 2pm down Main Street.

BUSINESS FROM THE CITY MANAGER

(a) Report from the City Manager

City Manager Richard Meyers said the City had found a location to store the wood from the Bridge. The City had entered into an Agreement with the City of Creswell to lease their old city shop.

Richard said the Census information was out and the City should be getting forms at City Hall and the Library. The Census distributed forms to Wal-Mart and the Church located at 195 N. 6th.

He also said the SEI forms had been mailed and they should be filled out and brought to the City Manager's Office and Trudy would mail them certified mail to the State.

Richard passed out to the Councilors a flyer from the Restorer Magazine for Model A's from the conference that was held last year in Cottage Grove.

Richard said the City had been named as a Tree City USA for the sixteenth year.

BUSINESS FROM THE CITY ATTORNEY

(a) Report from the City Attorney

None

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

CONSENT AGENDA

(a) Proclamation Regarding March 9, 2010 Election

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR MURPHY TO APPROVE THE CONSENT CALENDAR.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

ADJOURNMENT

There being no further business, Mayor Williams adjourned the regular meeting of the City Council at 7:53 pm.

The next regular City Council Meeting will be held April 12, 2010, at 7:30 p.m. in the Council Chambers at City Hall.

Trudy Borrevik, City Recorder

Gary Williams, Mayor